



COVENEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council to be held on Monday 12 June 2023 at 7.30pm in Coveney Village Hall

Present: Cllr J Adams, Cllr R Langston, Cllr C Senior, Cllr S Winfield

Also Present: Cllr L Dupré (CCC), 2 members of the public, Mrs S Thompson (The Clerk)

Cllr Langston chaired the meeting.

23/077 Apologies for absence
Apologies were approved from Cllrs Gannon, Laredo and Matthews.

23/078 Members' declaration of interest for items on the agenda
None made

22/079 To Approve the Minutes of the Previous Meeting
The minutes of the meeting 15 May 2023 were approved and signed.

23/080 Public Question Time
The Groundskeeper attended to give an update.

Cllr Winfield arrived

23/081 District and County Councillors' Reports
Cllr Dupré has sent a report that has been circulated and was taken as read.
Questions were raised about some of the grant funding availability.

23/082 Planning
The following new application has been received for comment:-

23/00434/FUL – 5a Main Street, Wardy Hill – Two storey and single storey rear extension and single storey side extension. – it was agreed to make no comments

23/083 Reports
a) Allotments – nothing to report
b) Coveney Village Hall – a successful sports day took place yesterday
c) Wardy Hill Social Club – Councillors would like to visit the Social Club as many have never been inside.
d) Friends of Coveney – progress is being made on the waymarking

23/084 Strategy for engaging with hauliers who operate HGV's through the village
Cllr Gannon has contacted the local police who have in turn contacted the main haulier through the village who has given assurances that tracking data from their vehicles shows that they do not exceed the speed limit. Speedwatch would require a team of volunteers. As agreed at the previous meeting, the Clerk will speak to Little Downham Parish Council to understand their position.

23/085 Wild flowers in Wardy Hill
A group of residents have requested permission to create a strip of wildflowers on the Green in Wardy Hill. The residents will be asked to meet with the Groundskeeper to create a sketch map. Further consultation will also be necessary to ensure support.



23/086

Play areas

The Annual Inspection Reports have been received. Quotes will be sought to rectify all items marked as amber. Any items (regardless of seriousness) which are still covered by warranties will be notified to the manufacturer,

23/087

Working Groups

- a) Allotment and Community Green Space
 - Borehole – Much progress has been made but there are still some problems with the float switch but water is being obtained. A manual switch would be a good solution for the time being. Performance can be reviewed later in the season. A manual pump may be an a feasible back up. Cllr Senior will investigate manual pumps. In the meantime, Cllr Winfield will replace the web interface with a physical button to activate the pump.
 - Community Orchard – it is reported that hemlock is present in the orchard, near the pond. The Clerk will request ECDC for help and advice
 - Pond – Pride of Place - quote for the pond is ready to go when the applications are open. Decking quote was enormous so will not be pursued at this time.
- b) Policies and Procedures - Standing Orders were approved in December 2022 and are on the website.
- c) Website/Communication – Cllr Langston will follow up with the website provider to arrange training for a small group of councillors who will then provide an overview to the whole parish council.
- d) Council Issue Tracking and Archiving – nothing to report
- e) Assets
 - Grasscutting/Maintenance – The groundskeeper does not have the capacity to deal with the hemlock that has been reported near the pond in the orchard. A resident with appropriate skills is helping with the moles at the pond.
 - MUGA – lighting- ongoing.
 - MUGA – Basketball board and other equipment – new back board still needs to be fixed. The Clerk will check with insurance and PlaySafety to confirm the installation and use of home made replacement would be covered.
 - MUGA – future use – following the success of the pond questionnaire a questionnaire will be put on the website to ake what local residents want to use the MUGA for
 - Play Area, Coveney – Climbing frame repair still requires further quotes. .Play bark is still to be barrowed in
 - Play Area Wardy Hill – Climbing frame repair - ongoing
- f) Broadband – no further news to report

23/088

Projects

- a) Grazing land in School Lane - nothing to report
- b) Anglian Observatory – Cllr Adams continues to keep in touch and has asked for further information about the requirements for a base and storage.
- c) Land Adjacent to the Village Hall – nothing to report

23/089

Finance

- a) Monthly income and expenditure, financial reconciliation and budgetary control reports for the year to date were presented



Bank Reconciliation – 31 May 2023

Current Account	7,171.06	Brought Forward	38,971.37
Deposit Account	28,988.13	ADD Income (bank interest)	16.57
		LESS (Expenditure)	(2,795.08)
		LESS DD payments made but not yet approved	9.66 (155) 25.01 (156)
	36,159.19		36,159.19

b) Payments for approval – the following payments were approved for payment

Payee	Description	Ref	Amount
Yu Energy	Streetlighting Energy	152 DD	15.49
Yu Energy	Streetlighting Energy	153 DD	102.15
Yu Energy	Streetlighting Energy	154 DD	13.72
Right Fuelcard	Fuel for Mower	155 DD	9.66
RightFuelcard	Fuel for Mower	156 DD	25.01
Right Fuelcard	Fuel for Mower	157 DD	9.79
Right Fuelcard	Fuel for Mower	158 DD	12.06
ECDC	Election expenses	159	250.00
Red Shoes	Payroll services	160	46.80
Mrs N Laredo	Orchard Opening expenses	161	90.75
Ward Gethin Archer	Legal fees	162	726.00
War Memorials Trust	Subscription	163	20.00
Mrs S Thompson	Clerk salary and expenses	164	539.69
Mr P Whitton	Groundskeeper	165	657.08
CCC	Archives Project	166	100.00
	TOTAL		2,618.20

23/090

Date and Time of Next Meeting

Monday 10 July 2023, 7.30pm in Coveney Village Hall

Meeting closed at 9.20