

# COVENEY PARISH COUNCIL

## Minutes of the Meeting of the Parish Council to be held on Monday 14 October 2020 at 7.30pm by Zoom

**Present:** Mrs C Badcock, Mr A Bensted, Mr V Ingham, Mrs N Laredo, Mr B Matthews (Chairman), Mr C Senior, Mr A Stygal

**Also Present:** Cllr Anna Bailey, Mrs S Thompson (Clerk)

### 20/080 Apologies for absence

All present.

### 20/081 Members' declaration of interest for items on the agenda

None made.

### 20/082 To Approve the Minutes of the Previous Meetings

The minutes of the meeting on 14 September 2020 were approved for signature.

### 20/083 Public Question Time

None raised.

### 20/084 District and County Councillors' Reports

Cllr Dupré sends her apologies as she has a prior engagement. She has sent her written report and is always happy to respond to questions.

Cllr Bailey has circulated her report. She reported that Covid is now on the increase, but is still below regional and national figures. She gave updates on GP provision and development of the Princess of Wales site.

### 20/085 Traffic issues due to roadworks at BP Roundabout (A10/A142 junction)

- Condition of road surface in West Fen Road – works on the roundabout are ahead of schedule. Work will take place on the Lancaster Way roundabout in the new year. Cllr Bailey has organized a promise that the roads around Coveney will be inspected once the roundabout is completed and then a plan can be developed.

### 20/086 Local Highways Improvement Scheme 2021/22

A scheme has been submitted for village gate installation at the Jerusalem Drove entrance to Wardy Hill.

### 20/087 Planning

- a) The following application has been approved:-

20/00866/FUL – Wolvey House, Wentworth Road, Coveney – Erection of residential annex and garage - noted

- b) Proposal for a Camping and Caravan Club certificated location in Wardy Hill  
The proposal is for the minimum of 5 pitches, there are no proposals currently for a toilet block. Planning permission is not required. The certification process is run by the Camping and Caravan Club and is ongoing. Residents need to voice their opinions to the Caravan Club directly.

### 20/088 Working Groups –

- a) Allotments
  - Boundary – no progress
  - S106 agreement – the funding application is being completed

- Open day and sign up – 8 allotments were taken up on the open day, but one has now dropped out. There was a strong lobby from the allotment holders for water to be supplied. An allotment holder may be able to help with the onsite trenching, but the Anglian Water part of installation would be in the region of £2,500. Allotment holders were happy to pay the costs of water usage. The possibility of a borehole will be investigated. It was agreed that a water supply is needed and this could be included in the funding application.
- b) Policies and Procedures – The Clerk has been through the latest financial regulations and will circulate them for comment. Internet banking was discussed and the Clerk will investigate further. The Clerk will record hours for the next month, a maximum of 6 hours overtime may be taken.
- c) Website – the job list is available to councillors via the website.
- d) Assets
  - Pond – update on progress – some work was carried out on the pond clearance at the weekend but further work is required.
  - Grasscutting – Nick Border has notified that he no longer wants to cut the Green in Wardy Hill which he has been doing on a voluntary basis. It was agreed that a cut will be organized from one of the contractors before Christmas. There was a long discussion about options for grasscutting going forward.
  - Noticeboard – to agree replacement and costs – carried forward
- e) Village Hall update – There will be a Christmas Tree on the Pound Area.
- f) Neighbourhood Watch – Permission was given to erect a sign on lamppost in Coveney. Mrs Laredo agreed to be representative for Wardy Hill

#### 20/089 Correspondence

- a) Coveney Feoffees Poor Lands Charity – request for Parish Council representatives, It was agreed to nominate Mr Matthews, Mr Stygal and Mr Bensted.
- b) ECDC Tree Wardens – no volunteers forthcoming
- c) Cambridgeshire Local Councils Conference – 23 October - noted

#### 20/090 Finance

- i) Community Infrastructure Levy – Funds are only expected from one site (19/01357 Gravel End, 4 houses) currently. The parish is due to receive £2,941.77 any day and a further £8,825.32 next year. The Clerk will check with ECDC and Cllr Bailey as to whether there are any further sites. Clarification of when CIL comes to the parish will also be sought.
- ii) Monthly income and expenditure, financial reconciliation and budgetary control reports for the year to date were presented.

#### Bank Reconciliation – 30 September 2020

|                   |            |                 |            |
|-------------------|------------|-----------------|------------|
| Current Account   | 22,050.77  | Brought Forward | 37,968.46  |
| Deposit Account   | 21,147.92  | Income          | 5,535.00   |
| Uncleared Cheques | (2,064.34) | (Expenditure)   | (2,369.11) |
|                   | 41,134.35  |                 | 41,134.35  |

- iii) The following cheque were approved for signature

| Payee           | Detail                   | Chq No | Amount |
|-----------------|--------------------------|--------|--------|
| Fenland Leisure | Wardy Hill Swing repairs | 1118   | 139.32 |
| Glasdon UK      | Dog Bin                  | 1119   | 245.63 |
| Mrs S Thompson  | Clerk's Expenses         | 1120   | 38.44  |
| Mrs S Thompson  | Clerk's Salary           | 1120   | 306.33 |
|                 |                          |        |        |
|                 | <b>TOTAL</b>             |        | 729.72 |

**20/091 Date and Time of Next Meeting**

Monday 9 November 2020, online (to be confirmed)

Meeting closed at 22.00