



COVENEY PARISH COUNCIL

Chair: Mr B Matthews

Clerk: Mrs S Thompson

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Councillors are hereby summoned to attend the Meeting of the Parish Council to be held on Monday 13 February 2023 at 7.30pm in Coveney Village Hall for the purpose of transacting the following business

- 23/014 Apologies for absence
- 23/015 Members' declaration of interest for items on the agenda
- 23/016 Approval of the minutes of the previous meetings – 9 January 2023
- 23/017 Public Question Time
- 23/018 District and County Councillors' Reports
- 23/019 Reports
 - a) Allotments
 - b) Coveney Village Hall
 - c) Wardy Hill Social Club
 - d) Friends of Coveney
- 23/020 Internal Audit Report – to report on progress against actions recommended
- 23/021 Annual Parish Meeting – to discuss and agree plans
- 23/022 Grit Bins – to approve purchase for Gravel End, Coveney and Wardy Hill
- 23/023 Working Groups (for updates and decisions)
 - a) Allotment and Community Green Space
 - Borehole
 - Community Orchard
 - Orchard Opening
 - Consultation of moving of trees
 - b) Policies and Procedures – for comment and approval
 - Dignity at Work/Bullying and Harassment Policy
 - Freedom of Information Publication Scheme
 - Privacy Notice
 - Health and Safety Policy
 - Communications Protocol
 - Equality and Diversity Policy
 - Safeguarding Policy
 - c) Website/Communication –
 - d) Council Issue Tracking and Archiving
 - e) Assets
 - Grasscutting/Maintenance
 - MUGA – Basketball board and other equipment
 - Play area – Tree
 - Pond area regeneration



- Bench for repair on Main Street/School Lane
- f) Broadband

23/024 Projects

- a) Grazing land in School Lane
- b) Wardy Hill Social Club
- c) Anglian Observatory
- d) Land adjacent to Village Hall

23/025 Finance

- a) Monthly income and expenditure, financial reconciliation and budgetary control reports for the year to date
- b) Payments for approval

23/026 Date and Time of Next Meeting

Monday 13 March 2023, 7.30pm in Coveney Village Hall

Sandra Thompson
Clerk to Coveney Parish Council
7 February 2023

Dates of Meetings for 2023

13 March
3 April
24 April – Annual Parish Meeting
15 May
12 June
10 July
14 August (provisional)
11 September
9 October
13 November
11 December