



COVENEY PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Monday 13 March 2023 at 7.30pm in Coveney Village Hall

Present: Miss J Adams, Mrs L Gannon, Mr R Langston, Mrs N Laredo, Mr B Matthew (part), Mr C Senior

Also Present: Two members of the public, Mrs S Thompson (Clerk)

- 23/027 Apologies for absence**
Apologies were approved from Mr Matthews (who may arrive late) and Dr Winfield.
- 23/028 Members' declaration of interest for items on the agenda**
None made.
- 23/029 Approval of the minutes of the previous meetings**
The minutes of the meeting held on 13 February 2023 were approved and signed.
- 23/030 Public Question Time**
Representatives from the Village Hall committee gave an update on the possibilities for development of the Hall and provided some information that could be used in negotiations for the land adjacent to the Village Hall.
- 23/031 District and County Councillors' Reports**
Cllr Bailey (ECDC) and Cllr Dupré (CCC) both send apologies.
- 23/032 Reports**
a) Allotments – nothing to report
b) Coveney Village Hall – the Village Hall committee are still keen to support the acquisition of the land.
c) Wardy Hill Social Club – the group is nearly at the point of registering the organisation
d) Friends of Coveney – additional fruit trees have been planted in the orchard.. Suggestions were invited for future projects and there was interest in being involved in improving the pond area. Another suggestion was to enhance and plant up the triangle in the middle of the village. Mr Senior will lead on the pond and Mrs Gannon will look into acquisition of bulbs for various areas. Waymarking project is underway
- 23/033 Internal Audit Report**
The Clerk's appraisal date was arranged but unfortunately needs to be rescheduled.
- 23/034 Annual Parish Meeting -24 April 2023**
It was agreed to ask all village organisation and representatives to give a report. It was also agreed to ask the representatives from the Byall Fen Habitat Creation scheme to give a short overview. The evening will be an opportunity to gauge interest in a Neighbourhood Plan.



23/035

CCC 20mph application process

It was agreed not to make an application at this time.

Mr Matthews arrived.

23/036

Footpath No 1

Cllrs Dupre and Bailey have both been looking in to the discrepancy between the route on the definitive map and that which is actually accessible and will report in due course.

23/037

Working Groups

- a) Allotment and Community Green Space
 - Borehole – Dr Winfield has done a lot of work improving and simplifying the system. It is not yet operational but should be once the pump is cleaned and installed.
 - Community Orchard – labels have arrived and will be fixed in due course. Maintenance schedule and signage are still to be completed.
 - Orchard Opening – 22 April. Steering group has been busy, but it is possible that the costs may exceed the £300 grant that is expected to be received any day.
 - Consultation of moving of trees – has been posted no comments received yet. Miss Adams will visit the affected resident when the outcome is known. It was stated that the Parish Council does not have the manpower or budget to apply to this, it may be that volunteers will be able to help.
- b) Policies and Procedures –
 - Equality and Diversity Policy - ongoing
- c) Website/Communication – New website is very nearly ready to go live.
- d) Council Issue Tracking and Archiving - ongoing
- e) Assets
 - Grasscutting/Maintenance – Groundsman will start as soon as the weather is suitable. Mr Senior will liaise with groundsman to get paths in orchard
 - MUGA – Mr Matthews has done some more bramble cutting. Spraying has helped. Groundsman will be asked to cut some brambles instead of grasscutting.
 - Play area – Tree stump still needs to be removed.
 - Play area – climbing frame repair – one quote received but is very costly. A further quote will be sought. In the meantime, Mr Senior will have a look to see if there is an easier fix.
 - Pond area regeneration - ongoing
 - Bench for repair on Main Street/School Lane – The Parish Council is grateful to the resident who has carried out the repair.
- f) Broadband – no news currently

23/038

Projects

- a) Grazing land in School Lane - The Solicitor has been asked to proceed as per his recommendation.
- b) Anglian Observatory – Miss Adams will liaise
- c) Land adjacent to Village Hall – In view of the slow progress of this project, it was agreed to push the solicitors, contact Sanctuary and ask Cllr Bailey if she can intervene with any contacts she may have.



23/039

Finance

- a) Monthly income and expenditure, financial reconciliation and budgetary control reports for the year to date were provided.

Bank Reconciliation – 28 February 2023

Current Account	854.27	Brought Forward	33,188.68
Deposit Account	30,894.18	Income	
LESS uncleared cheque	(243.00)	(Expenditure) (Opus Energy DD went out in February)	(1,678.41) (5.12)
	31,505.45		31,505.45

£1 difference in previous months has been identified and corrected.

- b) Payments for approval

The following payments were approved for payment.

February - revised

Payee	Description	REF	Amount
Yu Energy	Streetlighting energy	DD113	16.28
Yu Energy	Streetlighting energy	DD114	130.80
Yu Energy	Streetlighting energy	DD115	13.91
Right Fuelcard	Fuelcard	DD116	1.20
Motts Farms	Hedge cutting	117	243.00
Mrs S Thompson	Clerk salary and expenses	118	525.49
Ernest Doe	Mower service (retrospective)	119	637.03
Bradenham Hall Gardens	Trees labels (retrospective)	120	110.40
			1,678.41

March

Payee	Description	Ref	Amount
Yu Energy	Streetlighting Energy	DD121	114.10
Yu Energy	Streetlighting Energy	DD122	13.53
Yu Energy	Streetlighting Energy	DD123	12.46
Right Fuelcard	Fuelcard	DD124	1.20
Opus Energy	Streetlighting Energy	DD125	5.12
Coveney Village Hall	Orchard Opening	126	48.00
Cambs ACRE	Subscription	127	60.00
Red Shoes	Payroll Services	128	46.80
Mrs S Thomspen	Clerk salary and expenses	129	525.89
			0.00
			827.10



23/040 Date and Time of Next Meeting

Monday 3 April 2023, 7.30pm in Coveney Village Hall

Meeting closed at 22.00