

COVENEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council to be held on Monday 13 September 2021 at 7.30pm in Coveney Village

Present: Mr A Bensted, Mrs N Laredo, Mr B Matthews (Chairman), Mr C Senior, Dr S Winfield

Also Present: Mrs S Thompson (Clerk)

21/110 Apologies for absence

None, all present

21/111 Members' declaration of interest for items on the agenda

Mr Matthews declared a personal interest in 21/118 - 21/01149/RMA

Mr Senior declared a prejudicial interest in 21/118 - /001196/FUL

21/112 To Approve the Minutes of the Previous Meeting

The minutes of the meeting on 9 August 2021 were approved

21/113 Public Question Time

A resident is upset by the road closure required while works take place on Short Causeway which will cause difficulties in maintaining access to the property.

21/114 District and County Councillors' Reports

Cllr Bailey (ECDC) sends her apologies, she is on holiday.

Cllr Dupré has sent a written report and is available for questions.

21/115 Matters to report

- Opus Energy – all invoices have been revised and the overall position is now within £6 of where the Clerk requested.

21/116 Internal Audit

- a) To receive report – the report of 24 July 2021 has been received.
- b) To approve risk register as recommended - approved
- c) To approve Data Protection Policy as recommended – the NALC model was adopted.

21/117 Local Highways Initiative Scheme

- a) Update on 20/21 scheme – Highways have confirmed that the scheme has been designed to take account of sight lines and that a pole will be included to accommodate the speed sign.
- b) Discussion/Decision on proposals for 21/22 scheme – it was agreed that there was no scheme to put forward this year.

21/118 Planning

- a) New applications for comment:-

21/01149/RMA – Land adjacent to Hale Fen House, Hale Fen Lane, Wardy Hill – Reserved matters for appearance and landscaping of previously approved 18/01047/OUT for the erection of three detached dwellings with garages and new vehicular accesses - noted

Mr Senior left the meeting

21/001196/FUL – 26 Main Street, Coveney – Construction of three detached dwellings and associated works, provision of parking, and private amenity space – it was agreed to recommend refusal on the grounds of overdevelopment of the site, access from a corner, contrary to established ribbon development of the settlement, detrimental to the setting of the neighbouring listed property, detrimental to the open views of the settlement.

Mr Senior rejoined the meeting

21/01267/FUL – 4 Main Street, Wardy Hill – Two storey and single storey rear extension, loft conversion including raising of ridge height – It was agreed to recommend refusal on the grounds that the scale of the loft conversion and raising the ridge height is out of keeping with the settlement, it will overlook the No 3 and overshadow No 6

a) Approval of the following applications was noted:

21/00286/FUL – Site East of 9 Main Street, Wardy Hill – The construction of a three bedroom, two storey detached dwelling, remodelled access and associated works

21/01046/FUL – Land North West of 4 Gravel End, Coveney – Creation of wildlife pond and small area of lowland fen habitat created within a semi-improved grassland field, to support great crested newts (a European Protected Species)

21/119 Working Groups

- a) Allotments and Community Green Space
 - Boundary – nothing to report
 - New allotment holders – the last allotment has been taken.
 - S106 grant application - Mrs Laredo will be following up how the money will be scheduled
 - Borehole – Mr Senior and Dr Winfield are working on it and progress is being made
 - Pond – Mr Senior is meeting the FWAG officer next week to finalise details and it will be dug soon after
 - Close the Gap Hedgerow Planting Project – it was agreed to proceed with purchasing the plants and protection. It was agreed to make payment between meetings if required
 - Orchard Trees – it was agreed to order 20 of the dwarf local varieties and have a second phase of planting another year.
- b) Policies and Procedures – see 21/116 above
- c) Website -progress is being made on the new look website, still some work to be done on appearance
- d) Assets
 - Grasscutting/Maintenance– all going well
 - MUGA cleaning and relining – has been completed. Mr Matthews is tackling the brambles around the outside
 - MUGA – basketball board - ongoing
 - Provision of defibrillators - ongoing
- e) Village Hall update – there is some discussion ongoing on how the Village Hall can be improved. Fireworks – it was agreed in principle to support the fireworks by funding the fireworks.
- f) Friends of Coveney – Rights of Way Survey Report – has been submitted and will be progressed when the member of staff at CCC returns from holiday.
- g) Full Fibre Broadband for Coveney – Dr Winfield has circulated an update. He will be pursuing the process. The Parish Council is unwilling to give any financial guarantee.

21/120 Finance

- i) To update progress on new signatories for cheques and internet banking
Dr Winfield is now a signatory on the account and can authorise internet banking payments
- ii) Monthly income and expenditure, financial reconciliation and budgetary control reports for the year to date were presented.

Bank Reconciliation – 31 August 2021

Current Account	6,101.30	Brought Forward	23,593.12
Deposit Account	16,153.21	Land Registry Refund	7.00
Uncleared Payments		(Expenditure)	(1,345.61)
	22,254.51		22,254.51

iii) The following payments were approved for payment.

Payee	Ref	Detail	Total Amount inc VAT
Red Shoes	43	Payroll services	45.00
ETC Sports Surfaces	44	MUGA cleaning and painting	1,482.00
Wicksteed	45	Replacement play equipment	5,143.90
Ely & District Training	46a	Pesticides Training	240.00
Ely & District Training	46b		240.00
Ely & District Training	46c		(120.00)
Mr P Whitton	47	Groundskeeper	724.72
Mrs S Thompson	48	Clerk Salary and expenses	519.45
		TOTAL	8,275.07

21/121 Date and Time of Next Meeting

Monday 11 October 2021

Meeting closed at 22.05