



COVENEY PARISH COUNCIL

Minutes the Meeting of the Parish Council to be held on Monday 14 March 2022 at 7.30pm in Coveney Village Hall

Present: Mrs N Laredo, Mr B Matthews (Chairman) ,Mr C Senior, Dr S Winfield

Also Present: 2 members of the public, Cllr Anna Bailey (ECDC), Mrs S Thompson (Clerk)

22/026 Apologies for absence

None, all present

22/027 Members' declaration of interest for items on the agenda

None made

22/028 To Approve the Minutes of the Previous Meeting

The minutes of 14 February 2022 were approved for signature

22/029 Public Question Time

Pat Whitton, the Groundskeeper, attended and gave information and feedback on how his work is organised. (see later minute)

22/020 District and County Councillors' Reports

Cllr Dupré (CCC) has sent apologies. Her written report has been circulated.

Cllr Bailey (ECDC) gave a report.

- Ukraine Housing scheme is being launched tonight.
- ECDC has agreed the budget. £2m is being put into a infrastructure growth fund. Council tax has been frozen for another year.
- A scheme to support leisure centres across the district has been launched.
- East Cambs Trading Company has produced £3.6m.
- A change of constitution at ECDC now allows public to address questions to individual councillors at meetings.
- A reminder that bin days will be changing at the end of the month.

22/031 Allotment Report

Holders are keen for the water supply to be completed.

22/032 Village Hall Report

Nothing further to report this time.

22/033 Planning

a) Refusal of the following applications was noted/

22/00032/FUL – 24 Main Street, Coveney – Construction of rear extension

22/00033/LBC – 24 Main Street, Coveney – Construction of rear extension

b) Approval of the following application was noted.

21/011149/RMA – Land adjacent to Hale Fen House, Fen Lane, Wardy Hill – Reserved matters for appearance and landscaping of previously approved



18/01047/OUT for the erection of three detached dwellings with garages and new vehicular access

22/034

Platinum Jubilee

The proposal is for a community orchard launch on the 3 June

22/035

Working Groups

- a) Allotment and Community Green Space
 - Borehole – there are some problems, including with the pump and some further parts are required. It was agreed to replace the pump necessary
 - Pond – FWAG inspected it last Wednesday.
 - Close the gap hedgerow Planting Project – claim form has been submitted, the funds should be with the PC by the end of March.
 - Community Orchard - the purchase of deer guards and three benches and fencing stakes were approved. Trees will need watering over the summer and it is proposed to have a rota of people to help with this. The Tree Council have approved a grant, but a location is unclear and it was decided not to take this up this year and to reapply another year.
- b) Policies and Procedures – A document retention policy is to be produced for adoption.
- c) Website -ongoing
- d) Assets
 - Grasscutting/Maintenance – including consideration of arrangements and training for the year ahead
 - o Pat Whitton, the Groundskeeper, attended the meeting as it is the start of the grasscutting season, Pat has collected the fuelcard from the Clerk. Hopefully the equipment will work better this season, it has been serviced over the winter. Grasscutting bi-weekly works until the growth takes off and then everything needs cutting every week. The bank by the pond needs more attention this year. Anthony Nix has volunteered to cut the grass in the community orchard area, but it will also need some work from Pat. Play areas are the first priority, then the greens, then the other areas like village entrances. Mr Matthews will meet with Pat to develop a plan for the pond. The Orchard maintenance plan needs to be included and Pat will meet with Chris/Naomi. Pat needs clarification on how best to claim mileage expenses.
 - MUGA – lighting - ongoing
 - MUGA – Basketball board and other equipment – Mr Matthews will follow up.
- e) Friends of Coveney – have been doing a fantastic job and are very much appreciated.
- f) Rights of Way report – A letter from a resident about the possibility of a seasonal traffic order on Old Lynn Drove has been received and it was agreed that to support the idea. Mark Peck, the CCC officer, has already completed a lot of the work identified in the report. He has also dropped off some posts and waymarkers with Mrs Laredo.



- g) Broadband – Cllr Dupré has given us a contact to meet with Dr Winfield

22/036

Projects

- a) Streetlighting – Yu Energy have now completed the taking on of the energy supply.
- b) Sanctuary Housing – ongoing
- c) Land in School Lane – It was agreed that there needs to be clarity about how to contact the person in charge of any animals in the field in case of emergency and what are the responsibilities of each party, this may need a new agreement. The Clerk is to offer a meeting.

22/037

Finance

- a) Monthly income and expenditure, financial reconciliation and budgetary control reports for the year to date were provided.

Bank Reconciliation – 28 February 2022

Current Account	314.65	Brought Forward	36,217.40
Deposit Account	33,893.64	Income	0.29
Uncleared Payments	(144.37)	(Expenditure)	(2,153.77)
	34,063.92		34,063.92

- b) The following payments were approved for payment.

Payee	Ref	Detail	Amount
Alan Freeman	77	Digger Hire	136.80
Ultimate One Limited	78	Tree guards	575.54
Red Shoes	79	Payroll services	43.00
Viking	80	Printer supplies	182.18
Right Fuelcard	81 DD	Fuelcard	1.20
ALCC	82	Subscription	10.00
YU Energy	83 DD	Streetlighting energy	12.53
Mrs S Thompson	84 SO	Clerk's salary	481.09
Mrs S Thompson	84	Clerk's expenses	41.40
CAPALC	85	Subscription and DPO	303.50
		TOTAL	1,787.24

22/038

Date and Time of Next Meeting

Monday 25 April 2022, 7.30pm in Coveney Village Hall

Meeting closed at 22.05