



COVENEY PARISH COUNCIL

Chair: Mr B Matthews

Clerk: Mrs S Thompson

9 Cole Close, Witchford, Ely, Cambs, CB6 2JX

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Councillors are hereby summoned to attend the Annual Meeting of the Parish Council to be held on Monday 15 May 2023 at 7.30pm in Coveney Village Hall for the purpose of transacting the following business

All meetings are open to the public. Public Question Time provides an opportunity for members of the public to comment on items on the agenda.

All councillors to complete the Declaration of Acceptance of Office before the meeting commences.

- 23/059 Election of Chairman
- 23/060 Election of Vice Chairman
- 23/061 Apologies for absence
- 23/062 Members' declaration of interest for items on the agenda
- 22/063 To Approve the Minutes of the Previous Meetings:-
 - 3 April 2023
 - 24 April 2023
- 23/064 Public Question Time
For members of the public to comment on items on the agenda
- 23/065 District and County Councillors' Reports
- 23/066 Reports
 - a) Allotments
 - b) Coveney Village Hall
 - c) Wardy Hill Social Club
 - d) Friends of Coveney – including approval of permissive path markers
- 23/067 Review of Assets register
- 23/068 Review of Standing Orders and Financial Regulations
- 23/069 Review of Insurance Renewal
- 23/070 Completion of Annual Return
 - a) Section 1 – Annual Governance Statement 2022/2023
 - b) Section 2 Accounting Statements 2022/23
- 23/071 Strategy for engaging with hauliers who operate HGV's through the village
- 23/072 Training – to approve attendance at NALC climate change event (£39.22)
- 23/073 Working Groups (for updates and decisions)
 - a) Allotment and Community Green Space
 - Borehole



- Community Orchard
- Orchard Opening report, and tokens of appreciation for volunteers, hazel tree
- b) Policies and Procedures
- c) Website/Communication
- d) Council Issue Tracking and Archiving
- e) Assets
 - Grasscutting/Maintenance –
 - MUGA – lighting
 - MUGA – Basketball board and other equipment
 - Play Area, Coveney – Climbing frame repair
 - Play Area Wardy Hill – Climbing frame repair
- f) Broadband

23/074

Projects

- a) Grazing land in School Lane
- b) Anglian Observatory
- c) Land Adjacent to the Village Hall

23/075

Finance

- a) Monthly income and expenditure, financial reconciliation and budgetary control reports for the year to date
- b) Payments for approval

23/076

Date and Time of Next Meeting

Monday 12 June 2023, 7.30pm in Coveney Village Hall

Sandra Thompson
Clerk to Coveney Parish Council
9 May 2023

Dates of Meetings for 2023

12 June
10 July
14 August (provisional)
11 September
9 October
13 November
11 December