

COVENEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 15 November 2021 at 7.30pm in Coveney Village Hall

Present: Mrs N Laredo, Mr B Matthews (Chairman), Mr C Senior

Also Present; Mrs S Thompson (Clerk)

21/136 Apologies for absence

Apologies were received and approved from Mr Bensted and Dr Winfield.

21/137 Members' declaration of interest for items on the agenda

None.

21/138 To Approve the Minutes of the Previous Meeting

The minutes of 11 October 2021 were approved, subject to the addition of "and two additional trees from a commercial supplier" to Item 21/133 – Community Orchard.

21/139 Public Question Time

Nothing raised

21/140 District and County Councillors' Reports

Not present this time, but reports received have been circulated.

21/141 Allotment report

Nothing to report

21/142 Vacancies for two councillors

There has been no interest so far in the vacancies. There will be a reminder in the next Connections newsletter and councillors need to talk and raise awareness.

21/143 School Lane – land proposal

Mr Senior will obtain quotes for what is required for a bell mouth
The Clerk will take advice.

21/144 Sanctuary Housing – land adjacent to Village Hall

The report has gone astray at Sanctuary. It is anticipated that it will now be progressed.

21/145 Budget and Precept 2022/2023 – initial discussions

The Clerk will prepare a Budget for 11% increase in the precept as planned last year

21/146 Feoffees – appointment of representative

Tony Stygal was a parish council representative and has now left the village. A replacement is required.

21/147 Planning

21/01267/FUL – 4 Main Street, Wardy Hill – Two storey and single storey rear extension, including raising ridge height of original dwelling

To consider for comment the following amendment:-

A reduction in the proposed new height of the dwelling with removal of the proposed loft conversion. The proposal description now reads: "Two storey and single storey rear extension, including raising ridge height of original dwelling"

This amendment was noted.

21/148 Working Groups – Reports and decisions on actions

- a) Allotments and Community Green Space – needs a name, put invitation on facebook for suggestions
 - S106 grant application – Clerk to write with correct wording and claim the funds.
 - Borehole – is close to being completed. Mr Senior has been incurring costs for the controls and will submit a claim in due course.
 - Pond – has about a foot of water naturally. FWAG have had a quote for fencing
 - Close the Gap Hedgerow Planting Project – canes and guards have been received, whips are expected probably in the third week in November. Volunteers are lined up to plant.
 - Community Orchard –Mrs Laredo has been investigating labels, to identify variety and names of those that have donated. She will be applying to Tree Council Branching Out fund Volunteers would like to do the fruit tree pruning courses at a cost of £120 and it was agreed to fund this.
- b) Policies and Procedures - nothing to report
- c) Website – nothing to report
- d) Assets
 - Grasscutting/Maintenance– The standard of maintenance has been well received from the residents
 - Tidy up the bank near the pond
 - Storage of maintenance materials – Mr Senior has sourced a container for £240 and the village hall have agreed that it can be situated at the back of the hall. The Clerk will order.
 - MUGA – lighting – The Clerk is obtaining quotes
 - MUGA – basketball board – nothing to report
 - Provision of defibrillators – nothing to report.
- e) Village Hall update – 197 people attended the Fireworks.
- f) Friends of Coveney – will be helping plant the hedging.
- g) Full Fibre Broadband for Coveney – nothing to report.

21/149 Finance

- i) To receive monthly income and expenditure, financial reconciliation and budgetary control reports for the year to date. - circulate again

Bank Reconciliation – 31 October 2021

Current Account	2,491.88	Brought Forward	20,046.44
Deposit Account	13,153.61	Bank Interest	0.40
Uncleared Payments		(Expenditure)	(4,401.35)
	15,645.49		15,645.49

- ii) Payments for approval – as per schedule, including retrospective approval of payments

October payments

Buckingham Nurseries, Pomona Fruits and Dynamic Fireworks have been paid (as agreed in the minutes of 11 October 2021) and require retrospective authorisation to be confirmed. This was approved.

Payee	Ref	Detail	Total Amount inc VAT
Dr S Winfield	50	Orchard Course	30.00
Mr P Whitton	51	Groundskeeping	619.74
Ernest Doe	52	Parts/Equipment	88.86
Mrs S Thompson	53	Clerk's Salary and Expenses	519.45

			0.00
Buckingham Nurseries	54	Hedging plants	2,744.60
Pomona Fruits	55	Fruit trees	52.60
Dynamic Fireworks	56	Fireworks	346.10
			4,401.35

November payments – the following payments were authorised.

Payee	Ref	Detail	Total Amount inc VAT
Green-tech	57	Tree guards	1,971.05
CPRE	58	Membership	36.00
Mrs S Thompson	59	Clerk's Salary and Expenses	550.33
Mr P Whitton	60	Groundskeeper	587.05
			3,144.43

21/150 Date and Time of Next Meeting

Monday 13 December 2021