



COVENEY PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Monday 3 October 2022 at 7.30pm in Coveney Village Hall

Present: Miss J Adams, Mr R Langston, Mrs N Laredo, Mr B Matthews (Chairman), Mr C Senior, Dr S Winfield

Also Present: Cllr L Dupré (CCC), Cllr A Bailey (ECDC), Mrs S Thompson (The Clerk)

Mr Matthews thanked the community for their hard work following the passing of HM Queen Elizabeth II, particularly Chris Warner and all the Village Hall team.

22/130 Apologies for absence

Lynda Gannon sends apologies.

22/131 Members' declaration of interest for items on the agenda

Mr Senior declared a personal and prejudicial interest in Item 22/137 – 24 Main Street, Coveney.

22/132 Approval of the minutes of the previous meetings

The minutes of 8 August 2022 were approved and signed.

22/133 Public Question Time

A question has been raised as to whether there had been consideration of converting parish owned lights to LED's. It was confirmed that initial investigations some time ago produced prohibitive costs and this was not pursued further.

22/134 District and County Councillors' Reports

Cllr Dupré –The monthly report has been circulated. She gave further information on the process now that Stagecoach are withdrawing from many routes in the county. The CCC is due to approve an HGV policy tomorrow.

Cllr Bailey – reported on the establishment of warm hubs. There is also a "cost of living" dedicated page on the ECDC website. The 7 years land supply has been confirmed. Refuse services have now settled down. HGV traffic is a problem, including agricultural traffic working 24 hours a day.

22/135 Allotment Report

Rents are due and being paid. All current allotment holders are continuing and all allotments are taken.

22/136 Village Hall Report

It was agreed to purchase the fireworks for the display on 5 November. Purchase of a similar package to last year was agreed. Mr Matthews will liaise with the Village Hall committee

22/137 Planning

a) The following applications have been received for comment:-

Mr Senior left the room



22/00997/FUL – 24 Main Street, Coveney - Proposed extension to rear of property – it was agreed to make no comment

22/00998/LBC – 24 Main Street, Coveney - Proposed extension to rear of Property – it was agreed to make no comment

Mr Senior rejoined the meeting

22/01065/VAR – Land west of 1 Jerusalem Drove, Wardy Hill – Variation of condition 1 (approved plans) and 8 (external materials) of previously approved 17/01153/FUL for construction of 3 bedroom detached house – it was agreed to make no comment

- b) To report that the following applications have been approved.

22/00788/VAR – 33B Main Street, Wardy Hill – to vary Condition 1 (approved plans) of previously approved 17/00742/VAR for construction of 2 No five bedroom, two storey and 2 no four bedroom, two storey detached dwellings and associated works following demolition for existing building.

22/00939/TPO – Walnut Lodge, 37 Main Street, Coveney – T1 Walnut – Raise crown to 3m from ground level, reduce crown spread by 2m-2.5m and prune to clear building by 1.5m

22/138

Correspondence

- a) Mr K Scott – re: Positioning of the birch trees in the orchard area we will investigate if they can be moved to wider spacing. The Clerk will confirm with Mr Scott that the Parish Council is considering how best to proceed with his issues with the trees.
- b) Concerns about speeding – to consider any actions – There are a number of HGV's using the village and causing disturbance It was noted that it is likely that these are from a premise that is licenced. This issue could be the focus for any bid under the Local Highways Improvement Scheme in due course.

22/139

Internal Audit Report

The Clerk is working on the issues highlighted and will give an update at the next meeting.

22/140

External Audit Report

The report has been received and publicised as required. The contents are noted and will be addressed.

22/141

Working Groups

- a) Allotment and Community Green Space
- Borehole – the pump is not working. Dr Winfield is building a new control system which will improve functionality.
 - Community Orchard – 8 more fruit trees £216 (+ delivery) will be invoiced when ready for planting in January/February. The Clerk has 10 hydration bags when required. The large trees will not be available this year. Labels are being worked on. Signage needs to be progressed. Dr Winfield has



kindly been cutting the grass but this is not sustainable. Mr Senior may have a contact that can help in the future.

- Orchard Opening – working group needs to be established. 3 or 4 people would be ideal. Miss Adams will help.
- b) Policies and Procedures – ongoing
- c) Website/Communication – Dr Winfield has been researching parish council website providers and costs. Details are available on Gitlab for the Clerk and councillors to browse.
- d) Council Issue Tracking and Archiving – gitlab is being trialed.
- e) Assets
 - Grasscutting/Maintenance – work on the pond has been agreed, the growing season is likely to extend into November.
 - MUGA – Basketball board still needs to be replaced
 - Play area –it was agreed to approve purchase of playbark 2 bags from Madingley Mulch
- f) Friends of Coveney – Sunday 6 November provisional date for putting up waymarkers
- g) Broadband – news of Project Gigabit is still due November

22/142**Projects**

- a) Grazing land in School Lane – Mr Fyfe has agreed with Mr Matthews to apportion the cost of one contractor to cut back the boundary hedges of at £30 an hour for both top and bottom field also include MUGA bank as far as it can be reached by the equipment. Clerk is to investigate the position and is authorised to take legal advice up to the cost of £500.
- b) Wardy Hill Social Club – committee is almost reconstituted. Clarification of the next stage is required.
- c) Anglian Observatory – ongoing

22/143**Finance**

- a) Monthly income and expenditure, financial reconciliation and budgetary control reports for the year to date were presented

Bank Reconciliation – 31 August 2022

Current Account	4,055.03	Brought Forward	37,472.80
Deposit Account	30,894.18	Income	
		(Expenditure)	(2,523.59)
	34,949.21		34,949.21

- b) The following payments were approved.



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September Payments

Payee	Description	REF	Amount
Yu Energy	Streetlighting Energy	DD67	92.35
Yu Energy	Streetlighting Energy	DD68	14.98
Yu Energy	Streetlighting Energy	DD69	13.80
Right Fuelcard	Fuelcard	DD70	1.20
Red Shoes	Payroll services	71	46.80
CCC	Highways scheme – Wardy Hill	72	549.55
Barcham Trees	Hydration bags	73	270.00
Mr P Whitton	Groundskeeping PAID	74	607.58
Mrs S Thompson	Clerk salary and expenses PAID	75	535.64
			2,131.90

October Payments

Payee	Description	REF	Amount
Right Fuelcard	Fuel card	DD76	21.79
Yu Energy	Streetlighting Energy	DD77	13.29
Yu Energy	Streetlighting Energy	DD78	95.73
Yu Energy	Streetlighting Energy	DD79	14.85
PKF Littlejohn	Audit Fee	80	360.00
Mrs S Thompson	Clerk's salary and expenses	81	559.62
Mr P Whitton	Groundskeeping	82	646.28
			1,711.56

22/144

Date and Time of Next Meeting

Monday 14 November 2022, 7.30pm in Coveney Village Hall