

COVENEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council on Monday 6 April 2020 at 7.30pm held on Microsoft Teams

Present: Mrs C Badcock, Mr A Bensted, Mrs N Laredo, Mr B Matthews, Mr C Senior

Also Present: Mrs S Thompson (The Clerk)

20/012 Apologies for absence

Due to some technical difficulties, the meeting started without Mr Ingham and Mr Stygal. Mr Ingham and Mr Stygal were unable to join the meeting.

20/013 Members' declaration of interest for items on the agenda

None made

20/014 To Approve the Minutes of the Previous Meetings

The minutes of the meeting on 9 March 2020 were approved for signature at a later date. It was agreed to accept electronic signatures for the timebeing. The Clerk will visit signatories and keep a distance to get cheques signed.

20/015 Public Question Time

None present and no questions raised.

20/016 District and County Councillors' Reports

Cllr Dupre sent a report.

20/017 Covid-19 – Community support and impact on parish council business

Some councilors are having trouble with Microsoft Teams, Zoom may be an option and will be tested. The Coveney play area has been closed. Signs have been placed on the Wardy Hill play equipment.

Coveney Village Hall are organizing Community Support. They are organizing volunteers who are helping with shopping runs etc to help people identified as vulnerable. Response has been great, including from companies, and it is working well so far. Furthermore, a plant nursery has indicated they would do a bulk delivery of plants which would improve well-being in the wider sense.

20/018 Planning

i) To report approval of the following application:-

20/00219/FUL- 16 School Lane, Coveney – Construct a first floor extension over the single storey extension to provide a bedroom and ensuite - noted

ii) New application for consideration and comment

20/00359/OUT – Meadow Croft, 10A Gravel End, Coveney – Proposed dwelling and cartlodge style garage

It was agreed to recommend refusal of the application due to the following points:-

- Overdevelopment of the site,
- Considerable detriment of the of the host house from the new dwellings and the access route
- Detrimental to the rural nature of the area

20/020 Working Groups

- a) Allotments including boundary, possibility of S106 agreement, and CLT
 - There is still some uncertainty on the boundaries, Lees have remeasured and moved the marker posts. The Clerk has contacted the solicitor for advice.
 - S106 update – developers are trying to move fast, legal issues around the drawdown of funds have been resolved. Quotes have for project have been received. Tees are the solicitors acting for the Parish Council and are reviewing the legal agreements. It was agreed to authorise Mr Matthews, Mr Senior and the Clerk to sign documents if required.
- b) Policies and Procedures – The Clerk has prepared a draft Risk Register which has been circulated for agreement at the next meeting.
- c) Website – nothing to report
- d) Assets –
 - It is not possible to remove the noticeboard in the current circumstances. Also no progress is possible on the telephone box.
 - Grasscutting quotes have been received. It was agreed to arrange a trial with the two providers and to set a frequency for cutting.

20/021 Pond

The next stage of the maintenance is due to take place next week and will include a one off cut of the grass

20/022 Community Matters

- i) Clerk – approval for training Webinars – it was agreed for the Clerk to attend three SLCC webinars at a cost of £30 + VAT each
- ii) Chairman's Allowance 2019/20 – It was agreed to set this at £50. It will be paid by presenting receipts.
- iii) Annual Parish Meeting –update on arrangements – the temporary legislation has removed the requirement to hold an annual meeting this year. The public engagement meeting can be held at any time when circumstances return to normal. This needs to be communicating openly to the public.

20/023 Finance

- i) Community Infrastructure Levy – it was reported that the development in Gravel End (19/01357) will bring a payment to the parish of £2,941.77 in May 2020 and £8,825.32 in November 2020.
- ii) Red Shoes payroll services – the monthly fees have increased to £12.50.
- iii) Monthly income and expenditure, financial reconciliation and budgetary control reports for the year to date were received.
- iv) The following cheques were approved for signature

Payee	Detail	Chq No	Amount
Red Shoes	Replacement cheque	1078	43.20
Mrs S Thompson	Expenses – Microsoft office	1079	59.99
Mrs S Thompson	Salary	1080	306.33
			409.52

20/024 Date and Time of Next Meeting

Monday 11 May 2020, online

Meeting closed at 21.30

