

COVENEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council to be held on Monday 8 June 2020 at 7.30pm by Zoom

Present: Mr A Stygal, Mr B Matthews, Mr V Ingham, Mr C Senior, Mrs N Laredo, Mrs C Badcock, Mr A Bensted

Also Present: Cllr L Dupré, Christina Connor (Fenscene), Mrs S Thompson (The Clerk)

20/037 Apologies for absence
None

20/038 Members' declaration of interest for items on the agenda
None made.

20/039 To Approve the Minutes of the Previous Meetings
The minutes of 11 May 2020 were approved for signature.

20/040 Public Question Time
A query has been received about roadside verges being cut as they are beginning to be very overgrown and obscure views in places. Verges are being cut twice during the summer period, the first cut is under way at the moment. Any areas that are in urgent need of a cut can be reported on the County Council highways website.
Mr A Bensted joined the meeting

20/041 District and County Councillors' Reports
Cllr Dupré has sent her report. She summarised the position on Covid 19 figures. "Track and trace" will mean that some people will be required to stay indoors for 14 days and they may well then need local assistance. A further discussion took place around future arrangements for Covid 19 outbreaks.

Cllr Bailey has sent her apologies and a report. She is always available to answer questions if needed.

20/042 Planning

a) The following application has been approved:-

20/00120/VAR – Land Rear of 2 Main Street, Wardy Hill – Variation of conditions 1 (Approved plans) and 3 (Details of External Surfaces) or previously approved 16/00477/FUL for proposed dwelling (retrospective) - noted

b) The following new applications have been received for comment:-

20/00649/FUL – 2A and 2B Main Street, Coveney – Proposed Erection of Pair of Wooden Five Bar Gates across shared access to Plot N's 1 and 2 – see 16/00965/FUL (retrospective)

It was agreed to recommend refusal of this application due to the potential hazards from vehicles being unable to enter the properties and therefore obstruct the road very close to the corner.

20/00636/VAR – Manor House, 2 Main Street, Coveney – Variation of condition 11 (Notwithstanding the provision of Class A of Schedule 2 of the Town and Country Planning (General Permitted Development) Order 1995 (or any revoking, amending or re-enacting that order), no gates shall be erected across the approved access unless details have first been submitted to and approved in writing by the Local Planning Authority) of

previously approved 16/00965/FUL for Residential development for 4 dwellings (following the demolition of farm buildings), new vehicular accesses and cartlodes
It was agreed to recommend refusal of this application for the same reasons as for 20/00649/FUL above.

20/043 Working Groups

a) Allotments

Solicitors have been instructed to clarify the boundary.

Negotiations have been taking place for a S106 agreement to provide off-site biodiversity offset for a development in Wilburton. The plan was for the off-site location to be the Coveney orchard/wildlife area. ECDC have approved the planning application but there have been complications within the paperwork. The way forward now seems to be the Coveney PC has to submit a formal S106 application to ECDC. Mr Senior has started to complete the application and it was agreed that the Clerk will help. Mr Matthews will also help. Mr Senior was thanked for his time and expertise. Mr Matthews will contact Cllr Bailey to find the best way forward.

b) Policies and Procedures – update

- Asset register, Risk Register, Condition Inspection – The Clerk now has photographs of all the assets to add to the Asset Register.
- Disciplinary Procedure – no progress to report
- Grievance Procedure – no progress to report

c) Website – us up to date with minutes and agendas.

d) Assets

- Pond Area – the grass has been cut, nesting birds are still present
- Grasscutting, - has been completed in the Coveney Play Area
- Dead tree on the Green, Wardy Hill – this needs to be removed. The Clerk will organise.
- Salt bins damaged – Both salt bins are damaged and need to be replaced. The Clerk will get prices.
- It was further agreed to purchase an extra dog bin for the end of the village going towards Wayhead

20/044 Public Rights of Way

Councillors and residents have inevitably been walking the local footpaths recently. Many posts and waymarkers are missing and could be improved. The Clerk is to enquire if CCC Rights of Way can still supply posts and markers for volunteers to install locally.

It was noted that the signpost on short causeway is missing on Footpath No 1 is missing and the gap through the hedge is impassable. This will be reported.

The Clerk will also enquire about the current arrangements for opening and closing the gates across the by-ways during the winter period. Would it help if the parish council had keys?

20/045 Finance

- i) Monthly income and expenditure, financial reconciliation and budgetary control reports for the year to date were received.
- ii) The following cheques were approved for signature
The cheque for BHIB had been previously signed, and was approved retrospectively, to ensure that the insurance cover was not interrupted.

PAYEE	DETAIL	CHQ NO	AMOUNT
BHIB	Insurance Premium	1089	486.48
SLCC -	Clerks Manual	1090	52.30
War Memorials Trust	Subscription	1091	20.00
Information Commissioner	Data Protection Fee	1092	40.00
Green Wood Tree Surgery	Pond Area	1093	336.00
Red Shoes Accounting	Payroll Services	1094	45.00

Mrs S Thompson - Expenses	Expenses - May	1095	47.56
Mrs S Thompson	Clerk's Salary	1096	303.33
			1,330.67

20/046 Date and Time of Next Meeting

Monday 13 July 2020, online

It was noted that parking on the corner of Short Lane and Park Close is causing a problem.
Speed sign is about to be moved, further discussion on speed reduction measures next month.

Meeting closed at 21.10