



COVENEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council to be held on Monday 9 January 2023 at 7.30pm in Coveney Village Hall

Present: Miss J Adams, Mrs L Gannon, Mr R Langston, Mrs N Laredo, Mr B Matthews (Chairman), Mr C Senior, Dr S Winfield

Also Present: Cllr A Bailey (ECDC), Mrs S Thompson (The Clerk)

23/001 Apologies for absence

None all. All present.

23/002 Members' declaration of interest for items on the agenda

None made.

23/003 Approval of the minutes of the previous meetings

The minutes of 12 December 2022 were approved and signed.

23/004 Public Question Time

Nothing raised.

23/005 District and County Councillors' Reports

Cllr Bailey reported on ECDC.

- a special meeting was held to formulate a response to the Greater Cambridge Partnership proposals. The aim to improve public transport was supported but not the method of funding it by a congestion charge.
- Bulky waste collection was temporarily halted due to changes in legislation about disposal. A solution has been found and collections resumed.
- Growth and Infrastructure funding distribution has been decided. 13 schemes were put forward and nine were funded. The other four did not qualify under this funding stream.
- Bus services are up for renewal at the end of March. A mayoral precept is under consideration.
- Warm hubs are becoming important meeting places. Thirteen have been established.
- New legislation is due in the autumn on bio diversity net gain obligations in planning applications. ECDC are working towards this already. On site gain is the ideal but off site possibilities have been identified.
- White Ribbon accreditation has been received.

23/006 Reports

- a) Allotments – all quiet
- b) Coveney Village Hall -nothing new to report
- c) Wardy Hill Social Club - ongoing

23/007 Planning

It was noted that the following application has been approved:-

23/01300/FUL – Coveney Methodist Church, Main Street, Coveney – Change of Use of redundant Methodist Chapel to commercial use as an office

**23/008 Internal Audit Report**

Most of the issues highlighted have been addressed with the remainder to be finalised when the new website goes live. The Clerk is waiting for an appraisal date to be set.

23/009 LHI 23/24 Application

The Clerk has submitted a scheme after consultation with the representative from Highways which would involve a give and take road narrowing on the approach to the corner at Gravel End as traffic leaves the village. It was proposed that engaging with haulage companies who are regular users might be an effective strategy. Little Downham PC have some experience which might be helpful.

23/010 Working Groups

- a) Allotment and Community Green Space
 - Borehole – Dr Winfield has enlisted help to sort out the pump problems. Control system is ready to go.
 - Community Orchard – 8 trees are expected to be delivered in the next month. They will need to be planted. Some pruning needs to be done and the hedge trimmed.
 - Orchard Opening – ongoing, publicity needs to be finalised by mid March
- b) Policies and Procedures – ongoing
- c) Website/Communication – Preparations are nearly finalised for the new website. The Clerk will be undertaking training later this week. Still aiming for 16 January switch. Emails will need to be switched at the same time. A further fee may be payable (approx. £24) and this was approved.
- d) Council Issue Tracking and Archiving - ongoing
- e) Assets
 - Grasscutting/Maintenance – it was helpful to have Mr Whitton report to the previous meeting
 - MUGA – Basketball board and other equipment -ongoing
 - Play area – bark has been delivered. It needs to be spread under the climbing frame.
 - Pond area regeneration – enquiries are still ongoing. The bank has been trimmed.
- f) Friends of Coveney – waymarking project has not yet progressed due the need to make contact with landowners for installation of posts/ Waymarking discs on existing posts can go ahead now.
- g) Broadband – project gigabit has delayed announcement to February (currently)

23/011 Projects

- a) Grazing land in School Lane – legal advice is being sought
- b) Anglian Observatory – not possible to progress
- c) Land adjacent to Village Hall – The solicitor has now received a draft agreement and is making comments.

23/012 Finance

- a) Monthly income and expenditure, financial reconciliation and budgetary control reports for the year to date were provided

Bank Reconciliation – 31 December 2022



1431

Current Account	3,089.22	Brought Forward	36,051.67
Deposit Account	30,894.18	Income	40.00
LESS uncleared cheque	36.00	(Expenditure)	(2,143.27)
	33,947.40		33,948.40

b) The following payments were approved for payment

Payee	Description	REF	Amount
Yu Energy	Streetlighting energy	DD105	13.91
Yu Energy	Streetlighting energy	DD106	134.69
Yu Energy	Streetlighting energy	DD107	16.43
Right Fuelcard	Fuelcard	DD108	1.20
Opus Energy	Final invoices for Jan 2022	DD109	18.90
Opus Energy		DD110	9.28
Coveney Village Hall	Christmas Tree contribution	111	100.00
Mrs S Thompson	Clerk salary and expenses	112	582.49
	TOTAL		876.90

23/013

Date and Time of Next Meeting

Monday 13 February 2023, 7.30pm in Coveney Village Hall

Signed Date

Chairman