

COVENEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council to be held on Monday 9 March 2020 at 7.30pm in the Village Hall, Coveney

Present: Mrs C Badcock, Mr A Bensted, Mr V Ingham, Mrs N Laredo, Mr B Matthews, Mr C Senior, Mr A Stygal

Also Present: Mrs S Thompson (Clerk) and 4 members of the public

20/001 Apologies for absence

None, all present.

20/002 Members' declaration of interest for items on the agenda

None made.

20/003 To Approve the Minutes of the Previous Meetings

The minutes of 10 February 2020 were approved and signed.

20/004 Public Question Time

- The members of the public would like to see the phone box retained.
- The pond area project and the allotment project were also discussed.

20/005 District and County Councillors'

Reports

Cllrs Bailey and Dupré send their apologies. They have both sent reports which have been circulated.

20/006 Planning

- i) To report outcome of appeal
19/00644/FUL – Site north east of 2 Main Street, Wardy Hill – Proposed 1 no 3 bedroom two storey dwelling – the appeal is allowed and planning permission is granted
- ii) To report approval of the following applications:-

19/01357/FUL – Land adjacent 2 Gravel End, Coveney – Proposed erection of 4 no dwellings and associated works
- iii) New applications for consideration and comment

20/00120/VAR – Land rear of 2 Main Street, Wardy Hill – Variation of conditions 1 (Approved plans) and 3 (Details of External Surfaces) for proposed – (retrospective) – no comment

20/00219/FUL- 16 School Lane, Coveney – Construct a first floor extension over the single storey extension to provide a bedroom and ensuite – no objections

20/007 Working Groups – Reports and actions

- a) Allotments including boundary, possibility of S106 agreement, and CLT
 - Lees are getting the boundary surveyed independently
 - Need to progress with allotment agreement wording
 - The S106 is progressing at pace. A developer of a site in Wilburton is proposing to use the site for biodiversity. The appointment of solicitors to advise the Parish Council (Tees) was endorsed. The legal costs are to be paid by the developer. A plan for the area is being worked up and will be costed in the region of £25,000.

There is a time imperative to get the project finalised. Community involvement will be in the actual set up of the project.

- There is the possibility of using a CLT as a vehicle for the future management.
- Quotes for initial planting and maintenance are about to be received.
- b) Policies and Procedures – “to do lists” for each project are to be prepared.
- c) Website - ongoing
- d) Assets – including noticeboard, telephone box, MUGA, grasscutting
 - Telephone box – in view of the approach from the members of the public it was agreed to retain the phone box for community use. The volunteers are happy to take on the project. The Parish Council will look at the existing concrete pad and cover maintenance costs (within reason).
 - MUGA – Quotes have been sought for cleaning the surface of algae. It was agreed to go ahead with ETC on a one year contract initially at a cost of £575 + VAT.
 - Further quotes on tennis nets will be sought
 - MUGA – lights would benefit to be changed to LED's and will need a safety certificate. Prices will be sought
 - Maintenance/Grasscutting – a further quote is expected very soon. It was agreed to appoint the maintenance contractor who gives best value once the final quote is agreed with a one year review..

20/008 Pond

The pond area has been improved over the last year by clearing out the reeds and debris from the pond and the initial clearance of overgrown bramble patch. Stage 2 is to continue the clearance. Green Wood have done a good job up to now and it was agreed to continue with the pond area clearance for £1,625 + VAT.

The next stage will include decking around the pond, a new bench, a picnic table and tree and shrub replanting.

20/009 Community Matters

- i) Clerk – equipment has been purchased. A performance review will be organised.
- ii) Annual Parish Meeting –The Open Meeting on 2 May was discussed. The poster to go in newsletter and flier to go through letterboxes were agreed. Invitations will be sent to village organisations.

20/010 Finance

Monthly income and expenditure, financial reconciliation and budgetary control reports for the year to date were presented

The following cheques were approved for signature.

Payee	Detail	Chq No	Amount
Mrs S Thompson	Printer	1072	327.00
Mrs S Thompson	Laptop	1073	584.18
CAPALC	Membership	1074	289.59
CAPALC	Training	1075	75.00
Mrs S Thompson	Clerk's Salary	1076	306.66
Red Shoes	Payroll Services	1077	43.20
			1,625.30

The Clerk is to ask ECDC for information on any CIL funding which will be coming to the Parish.

20/011 Date and Time of Next Meeting

Monday 6 April 2020, Coveney Village Hall

Meeting closed at 21.45