



COVENEY PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council to be held on Monday 9 May 2022 at 7.30pm in Coveney Village Hall

Present: Mrs J Adams, Mrs N Laredo, Mr C Senior, Dr S Winfield

Also Present: Cllr L Dupré, Mrs S Thompson (The Clerk)

Mrs Laredo, Vice Chairman, chaired the meeting.

- 22/053 Election of Chairman**
Mr Matthews was proposed, seconded and duly elected.
- 22/054 Election of Vice Chairman**
Mrs Laredo was proposed, seconded and duly elected.
- 22/055 Apologies for absence**
Apologies from Mr Matthews were approved.
- 22/056 Members' declaration of interest for items on the agenda**
None made
- 22/057 To Approve the Minutes of the Previous Meeting**
The minutes of 25 April 2022 were approved and signed.
- 22/058 Public Question Time**
Nothing raised.
- 22/059 District and County Councillors' Reports**
Cllr Dupré (CCC) gave an update on her monthly report.
Cllr Bailey (ECDC) had reported earlier at the Annual Parish Meeting.
- 22/060 Allotment Report**
No issues reported
- 22/061 Village Hall Report**
The Village Hall had reported earlier at the APM that plans are being put together for a Jubilee event on Sunday 5 June 2022.
- 22/062 Review of Assets register**
The assets register has been updated and was approved.
- 22/063 Review of Standing Orders and Financial Regulations**
The Standing Orders and the Financial Regulations were reviewed and no changes were made.

**22/064 Completion of Annual Return**

- a) Section 1 – Annual Governance Statement 2021/2022
Each statement in was considered and completed. The form was approved for signature.
- b) Section 2 Accounting Statements 2021/22
The form was approved for signature.

22/065 Planning

The following new application has been received for comment:-

22/00423/FUL- New dwelling and garage – Land adj 9a Main Street, Coveney

It was agreed that there are concerns around:-

- Information on the application is lacking
- There is no information on the removal of the existing barn or any bat or bird survey
- A barn style appearance would be more in character in the setting
- Vehicular access to the site is narrow with restricted visibility
- The turning and garage space appears very tight
- The plans leave the property at 9b with no off road parking.

22/066 Correspondence

- a) Mr K Scott – re: Positioning of the birch trees in the orchard area – still need to schedule a meeting
- b) Mrs Wenn – re: appreciation – noted and will be acknowledged with thanks
- c) Mr and Mrs Warner – re: Thanks - noted and will be acknowledged with thanks
- d) Mrs D Val re:Gratitude - noted and will be acknowledged with thanks

22/067 Working Groups

- a) Allotment and Community Green Space
 - Borehole – The borehole is now working automatically. It was agreed to purchase “buried services” warning tape before the trench is finally filled in.
 - Community Orchard - Delivery date for benches is not yet confirmed. The signage is still to be completed. The Clerk will type up risk assessment for the orchard opening and purchase a first aid kit.st aid kit,
 - Jubilee Opening – It was agreed that , if the Village Hall are planning a Jubilee event on 5 June, the orchard opening should be rescheduled for a more appropriate date. It was agreed to provide a prize of £25 for the best dressed house for the Jubilee. Arrangements should be confirmed later this week.
- b) Policies and Procedures – it was agreed that a policy for “Unacceptable behaviour and disorderly conduct” should be presented at the next meeting.



- c) Website – Dr Winfield will investigate bespoke providers, Clerk will provide clean copies of the minutes for posting to the website
- d) Assets
 - Grasscutting/Maintenance – going well
 - MUGA – lighting- ongoing
 - MUGA – Basketball board and other equipment – ongoing
- e) Friends of Coveney – Orchard watering rota is working well, The rights of way waymarkers will be fixed in due course
- f) Broadband –Dr Winfield has had an update from Connecting Cambridgeshire that only Openreach are potentially interested in providing broadband

22/068**Projects**

- a) Sanctuary Housing – a draft agreement should be supplied once payment of fees has been made
- b) Grazing land in School Lane – it was agreed to ask CAPALC for advice. The Clerk is to write to the observatory group to clarify the current position.
- c) Wardy Hill Social Club - ongoing

22/069**Finance**

- a) Monthly income and expenditure, financial reconciliation and budgetary control reports for the year to date were provided

Bank Reconciliation – 6 May 2022

Current Account	7,779.34	Brought Forward	34,592.36
Deposit Account	30,894.18	Income (precept,rent, tree sponsorship)	6,762.78
Less uncleared payment	(30.00)	(Expenditure) (Fuelcard) (Fuelcard)	(2,681.10) (20.74) (9.78)
	38,643.52		38,643.52



b) The following payments were authorised for payment

c) Payee	Description	Ref	Amount
Right Fuelcard	Fuel card	dd15	9.78
Right Fuelcard	Fuel card	dd16	20.74
Yu Energy	Streetlight energy	dd17	105.37
Yu Energy	Streetlight energy	dd18	15.17
Yu Energy	Streetlight energy	dd19	13.36
NAS	Subscription	20	66.00
Playsafety Ltd	Playground inspection	21	168.00
Mr P Whitton	Groundskeeping	22	646.28
Ward Gethin Archer	Legal fees	23	1,118.00
Mrs S Thompson	Salary and expenses	24	536.07
	TOTAL		2,698.77

22/070

Date and Time of Next Meeting

Monday 13 June 2022, 7.30pm in Coveney Village Hall

Meeting closed 22.230