



## COVENEY PARISH COUNCIL

**Minutes of the Meeting of the Parish Council held on Monday 13 June 2022 at 7.30pm in Coveney Village Hall**

**Present:** Miss J Adams, Mrs N Laredo, Mr B Matthews (Chairman), Mr C Senior, Dr S Winfield

**Also Present:** 3 Members of the public, Cllr L Dupré, Mrs S Thompson (The Clerk)

**22/071 Apologies for absence**

None, all present.

**22/072 Members' declaration of interest for items on the agenda**

None made.

**22/073 To Approve the Minutes of the Previous Meeting**

Subject to correction of the typos, the minutes of 9 May 2022 were approved for signature

**22/074 Public Question Time**

Members of the Village Hall Committee attended to discuss the Sanctuary owned land adjacent to the Village Hall.

**22/075 District and County Councillors' Reports**

Cllr Bailey (ECDC) sends her apologies.

Cllr Dupré has sent her report which has been circulated. She reported that there is ongoing turbulence at the Combined Authority. She reported that she is still getting daily correspondence about bins not being collected since the changes in routes was introduced. Dr Winfield asked for Cllr Dupré to give his contact details to Connect Fibre who are due to work in Sutton. The issue of the dangers at the West Fen Road/A10 junction was discussed. Cllr Dupré will consult with colleagues in the County Council or the Combined Authority as appropriate.

**22/076 Allotment Report**

It was reported that the allotment holders are all happy. The borehole still needs a little work, but is operational.

**22/077 Village Hall Report**

The prize for the best dressed house has been awarded to the Old Stores in Main Street, Coveney. Miss Adams provided the prize and needs to be reimbursed £25.

**22/078 Sanctuary Housing Project**

The solicitor is awaiting a draft contract from the Sanctuary solicitor.



22/079

**Planning**

- a) The following new application has been received for comment:-  
22/00553/RMA – Meadow Croft Lodge, 10A Gravel End, Coveney – Approval of the details for reserved matters for Appearance, Landscaping, Layout and Scale in respect of Plot 3 of planning application 18/01302/OUT – it was agreed to make no comment
- b) To report approval of the following application:-  
21/01649/FUL – Land Adjacent 2 Gravel End, Coveney – Construction of dwelling, associated parking, and new car port for no 2 Gravel End Lane - noted

22/080

**Playground Inspection Reports**

There are no new problems and no issues with high risks.

22/081

**Correspondence**

- a) Mr K Scott – re: Positioning of the birch trees in the orchard area – a meeting is still to be arranged.

22/082

**Working Groups**

- a) Allotment and Community Green Space
  - Borehole – a replacement switch is needed. 1 tonnenofpea shingle and hazard tape are required before the trench is filled in.
  - Community Orchard – wording of the signage needs to be created, Friends of Coveney will be asked to spread mulch around the trees. Mr Matthews will investigate if someone can cut the grass and remove cuttings when appropriate.
  - Orchard Opening – needs a small working party to organise. It was agreed to set a date for 29 April 2023.
- b) Policies and Procedures – it was agreed to proceed with a Unacceptable Behaviour and Disorderly Conduct policy.
- c) Website – Dr Winfield has been investigating website providers. The current website subscription runs until next June. Communication tools, long term solution to website and task organisation systems need to be discussed and resolved.
- d) Assets
  - Grasscutting/Maintenance – all going well
  - MUGA – lighting - ongoing
  - MUGA – Basketball board and other equipment - ongoing
- e) Friends of Coveney - Shona McKenzie is liaison from Village Hall.
- f) Broadband – ongoing

22/083

**Projects**

- a) Grazing land in School Lane – Nothing to report
- b) Wardy Hill Social Club – The Clerk has consulted with the solicitor recommended by Cambs ACRE. If the original transfer can be found the land can be registered. Alternatively, if there is a properly constituted committee, they could apply to register the land. The question remains as to how the property would be used. It is important for it not to become a liability.
- c) Anglian Observatory - Mr Matthews and Miss Adams will follow up this.



**22/084 Finance**

- a) Monthly income and expenditure, financial reconciliation and budgetary control reports for the year to date were presented.

**Bank Reconciliation – 6 May 2022**

|                        |           |                     |             |
|------------------------|-----------|---------------------|-------------|
| Current Account        | 8,359.11  | Brought Forward     | 38,643.52   |
| Deposit Account        | 30,894.18 | Income (VAT refund) | 3,299.69    |
| LESS uncleared payment | ( 30.00)  | (Expenditure)       | ( 2,719.92) |
|                        | 39,223.29 |                     | 39,223.29   |

- b) The following payments were approved

| Payee                    | Description                 | Ref  | Amount   |
|--------------------------|-----------------------------|------|----------|
| Mrs N Laredo             | Orchard expenses            | 27   | 81.02    |
| Red Shoes                | Payroll services            | 28   | 46.80    |
| Glasdon                  | Picnic Benches (orchard)    | 29   | 2,969.32 |
| Mr B Matthews re One.com |                             | 30   | 108.18   |
| Littleport & Downham IDB | Drainage rates              | 31   | 44.00    |
| Cambs CC                 | Archives subscription       | 32   | 100.00   |
| Dr S Winfield            | Borehole expenses           | 33   | 261.07   |
| Mr P Whitton             | Groundskeeping              | 34   | 646.28   |
| Right Fuelcard           | Groundskeeping              | dd35 | 1.20     |
| Yu Energy                | Streetlight energy          | dd36 | 15.45    |
| Yu Energy                | Streetlight energy          | dd37 | 13.72    |
| Yu Energy                | Streetlight energy          | dd38 | 102.53   |
| War Memorials Trust      | Subscription                | 39   | 20.00    |
| Mrs S Thompson           | Clerk's salary and expenses | 40   | 538.18   |
|                          |                             |      |          |
|                          |                             |      | 4,947.75 |

**22/085 Date and Time of Next Meeting**

Monday 27 June 2022, 7.00pm (additional planning meeting)

Monday 11 July 2022, 7.30pm in Coveney Village Hall

Meeting closed at 22.15