

COVENEY PARISH COUNCIL

Notice of Meeting: Full Council Meeting

Date: Monday 21st July 2025

Time: 7.30pm

Venue: Coveney Village Hall, 2 School Lane, CB6 2DB



To All Members of the Parish Council. You are hereby summoned to attend the full council meeting of the Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting. The meeting is open to members of the public (including the press) but is not a public meeting.

Quorum: 3

Members: 5

Vacancies: 2

Miss Kendle Hanslip – Clerk/RFO – 15th July 2025

A handwritten signature in cursive script, appearing to read 'K. Hanslip'.

AGENDA

25/44 Welcome

25/45 To receive and accept apologies of absence

25/46 Co-option for Coveney Parish Council

- 1 Council to consider any applications received.

25/47 Councillor's Declarations of Interest

- 1 To receive declarations of Interest from Councillors on the items on the agenda.
- 2 For declarations of interest received, Councillors to inform the chairperson if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- 3 To receive written requests for dispensations for disclosable pecuniary interests (if any).
- 4 To grant any requests for dispensation as appropriate.

25/48 Public and Press Participation Session (15 minutes)

- 1 Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda
- 2 To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- 3 At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairperson. Limited to 5 minutes per person, 15 minutes in total.

25/49 To receive County Councillor & District Councillor Reports

- 1 Cllr Bailey and Cllr Dupre to give report

25/50 Approval of minutes

- 1 To approve minutes for signature from Monday 16th June 2025.
- 2 Matters arising from the minutes (For information only)
- 3 Clerk's report

25/51 Planning applications

- 1 25/00649/FUL - 18A Main Street Coveney - Demolition of existing single storey boot room and construction of two storey extension to the rear

- 2 25/00627/FUL – Hereward House, 6A Main Street Wardy Hill - Raised roof with flat roof dormer on rear, loft conversion, single storey extension to rear, solar panels, new windows and doors.
- 25/52 Progress on Planning Applications (For Information)**
- 1 25/00460/FUL - Justlee 1 Gravel End Coveney – Single story side extension - **APPROVED**
- 25/53 Council Administration Matters**
- 1 Correspondence update from village
- 25/54 Wardy Hill Social Club**
- 1 To update the council on the Social Club status – feedback from Cambs Acre
- 25/55 Recreational Areas**
- 1 Update on Orchard
- 2 Update on Tree Wardens report – grass verge
- 3 Update on Allotments
- 4 To approve base for bench at the pond
- 5 Update council on basketball backing
- 25/56 Finance matters**
- 1 To approve July invoices for payment as per schedule
- 2 To approve the council’s financial position up until 30th June 2025
- 25/57 Date of Next Meeting**
- 1 Monday 15th September 2025 – Full Council meeting

Chairman: Cllr R Langston

Clerk/RFO – Miss K Hanslip, 60A Cannon Street, Little Downham CB6 2SS.

EMAIL: Clerk@coveneyparishcouncil.co.uk **TEL:** 07840 795438

Coveney Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

15 July 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
36	Subscriptions	02/07/2025		Current Account		Mobile phone	Tesco Mobile	Z	8.57		8.57
40	Clerk's Salary	22/07/2025		Current Account		Salary	Miss K Hanslip	Z	524.88		524.88
38	Insurance	22/07/2025		Current Account		Insurance	Clear Insurance Managem	Z	873.59		873.59
42	Clerk's Expenses	22/07/2025		Current Account		Expenses	Miss K Hanslip	Z	49.60		49.60
43	Audit	22/07/2025		Current Account		Audit	CAPALC	Z	145.18		145.18
37	Subscriptions	22/07/2025		Current Account		Administration	Claire Langston	Z	10.00		10.00
39	Repairs	22/07/2025		Current Account		Play area	ONLINE PLAYGROUND	S	119.00	23.80	142.80
41	Groundskeeper	22/07/2025		Current Account		Groundskeeping	Pat Whitton	Z	645.00		645.00
Total									2,375.82	23.80	2,399.62

Prepared by: _____ Date: _____

Name and Role

Approved by: _____ Date: _____

Name and Role

Approved by: _____ Date: _____

Name and Role