

COVENY PARISH COUNCIL



Notice of Meeting: Full Council Meeting

Date: Monday 17th November 2025

Time: 7.30pm

Venue: Coveney Village Hall, 2 School Lane, CB6 2DB

To All Members of the Parish Council. You are hereby summoned to attend the full council meeting of the Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting. The meeting is open to members of the public (including the press) but is not a public meeting.

Quorum: 3

Members: 6

Vacancies: 1

Miss Kendle Hanslip – Clerk/RFO

A handwritten signature in cursive script, appearing to read 'K E Hanslip'.

AGENDA

25/88 Welcome

25/89 To receive and accept apologies of absence

25/90 Councillor's Declarations of Interest

- 1 To receive declarations of Interest from Councillors on the items on the agenda.
- 2 For declarations of interest received, Councillors to inform the chairperson if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- 3 To receive written requests for dispensations for disclosable pecuniary interests (if any).
- 4 To grant any requests for dispensation as appropriate.

25/91 Public and Press Participation Session (15 minutes)

- 1 Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda
- 2 To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- 3 At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairperson. Limited to 5 minutes per person, 15 minutes in total.

25/92 To receive County Councillor & District Councillor Reports

- 1 Cllr Bailey and Cllr Dupre to give report

25/93 Approval of minutes

- 1 To approve minutes for signature from Monday 20th October 2025.
- 2 Matters arising from the minutes (For information only)
- 3 Clerk's report

25/94 Planning applications

- 1 None

25/95 Progress on Planning Applications (For Information)

- 1 25/00181/ FUL - 3 bedroom chalet dwelling (self build) – Site To North Of 4 Main Street Wardy Hill Cambridgeshire **APPROVED**

25/96 Correspondence Received

- 1 To report any correspondence received from residents

25/97 Groundskeeper Tender to be discussed and approved**25/98 To review the budget draft for 26/27****25/99 Council Administration Matters**

- 1 To discuss and approve moving to a .gov domain
- 2 To discuss Parish Council dates for 2026
- 3 To discuss the Street lights contract
- 4 To discuss Councillor vacancies

25/100 Wardy Hill Social Club

- 1 To provide an update on the Social Club

25/101 Recreational Areas

- 1 Update on Tree Wardens report
- 2 To discuss LHI applications

25/102 Finance matters

- 1 To approve October invoices for payment as per schedule
- 2 To approve the council's financial position up until 30th September 2025

25/103 Date of Next Meeting

- 1 Monday 15th December 2025 – Full Council meeting

Chairman: Cllr R Langston

Clerk/RFO – Miss K Hanslip, 60A Cannon Street, Little Downham CB6 2SS.

EMAIL: Clerk@coveneyparishcouncil.co.uk **TEL:** 07840 795438

Coveney Parish Council

11 November 2025 (2025-2026)

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
84	Subscriptions	03/11/2025		Current Account		Mobile phone	Tesco Mobile	S	11.31	2.26	13.57
82	Clerk's Salary	18/11/2025		Current Account		Salary	Miss K Hanslip	Z	476.44		476.44
82	Clerk's Expenses	18/11/2025		Current Account		Salary	Miss K Hanslip	Z	39.50		39.50
83	Streetlight Energy	18/11/2025		Current Account		Electricity	Tomato Energy	L	2.29	0.11	2.40
85	Equipment	18/11/2025		Current Account		Groundskeeping	Fenland Spirit Services Ltd	S	317.50	63.50	381.00
Total									847.04	65.87	912.91

Prepared by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role