



COVENEY PARISH COUNCIL

Minutes of the Full Council Meeting held on Monday 20th October 2025 at 7.30pm

Attendees: Cllr Langston (Chair), Cllr Laredo, Cllr Hammond, Cllr Doig and Cllr Gilmore

Clerk: Miss K Hanslip

Members of the public: 2

Start 7:30pm

MINUTES

25/74 Welcome

The Chairman welcomes everyone to the meeting

25/75 To receive and accept apologies of absence

Cllr Gilbert

25/76 Councillor's Declarations of Interest

Cllr Hammond 25/80

25/77 Public and Press Participation Session (15 minutes)

None

25/78 To receive County Councillor & District Councillor Reports

It was agreed that Cllr Bailey and Cllr Dupre will send their reports to the Clerk who will put these in the notice boards outside the village hall should anyone want to read them in more detail.

A copy can also be obtained from the Clerk via email.

Cllr Bailey – Update on the bus route 125 – The tender has already gone out on the redesign of the new timetable.

The Thursday bus from Coveney to Ely will be removed.

Tiger on Demand has been suggested as a substitute. It isn't allowed to carry out fixed route services but can set up a regular booking for the people that need the service.

The new service won't start until 2nd January 2026. Cllr Bailey is in contact with the Combined Authority.

Comms should be sent out to the local area as soon as possible by us, and the Combined Authority will assist with leaflets once the details have been confirmed. Cllr Bailey also confirmed that all the planning enforcement enquiries reported last month are being investigated and will report once completed.

Cllr Dupre – Added another concern with the Tiger on Demand service of residents being unable to get to the Priors Field surgery.

Local Government Reorganisation will be debated at the full council meeting on 21st October 2025.

The Downham Hythe pathway still hasn't been completed – Cllr Dupre was asked to provide an update.

25/79 Approval of minutes

- 1** To approve minutes for signature from Monday 15th September 2025 **RESOLVED** accepted and signed minutes.
- 2** Matters arising from the minutes – None
- 3** Clerk's report – No issues arising

25/80 Planning applications

- 1 25/01042/FUL - Raised roof to create loft conversion, single storey extension to rear, solar panels, new windows and doors - Hereward House 6A Main Street Wardy Hill Ely Cambridgeshire. **RESOLVED** The proposed design and extra roof height aren't in line with other properties in the Parish – comments sent to planning.

25/81 Progress on Planning Applications (For Information)

- 1 None

25/82 Correspondence Received

- 1 To report any correspondence received from residents
 - Update on fence outside Park House **RESOLVED** Clerk to source a map from Highways to confirm the ownership
 - MVAS monitoring **RESOLVED** A resident has volunteered to look after the MVAS monitoring in Coveney and Wardy Hill. It was also agreed and approved to purchase 2 more batteries as the others are no longer working

25/83 Council Administration Matters

- 1 Approve and adopt new IT Policy 2025 **RESOLVED** policy approved and adopted
- 2 Approve Grievance and Disciplinary Policies 2025 **RESOLVED** Clerk to make a few small changes and add to agenda for November
- 3 Agree the Clerk to purchase a new mobile phone **RESOLVED** agreed for the Clerk to take out a new contract including a new phone

25/84 Wardy Hill Social Club

- 1 Approve solicitor quotes for support of WHSC **RESOLVED** The quote from Thomson Webb & Corfield was approved and the Clerk will instruct them to advise on the next steps to register the ownership.
Cllr Gilmore has been researching the options for different entities to own the WHSC, and has spoke to ACRE for advice who have recommended a Charitable Incorporated Organisation.

25/85 Recreational Areas

- 1 Update on Orchard **RESOLVED** A maintenance day is being organised for the end of October.
- 2 Update on Pond **RESOLVED** Some weeding needs to be carried out before wildflower seeds can be sown. A rotavator is still required.
- 3 Approve quotes for path and bench pad **DEFERRED** To confirm more details from the quotes and raise at the next meeting
- 4 Update on Tree Warden's report **RESOLVED** The fallen elm tree at Wardy Hill Green has been reported to the Tree Officer. There is also an extra silver birch tree available.
- 5 Approve quote to fix chain on Coveney play area **RESOLVED** Clerk to look at handyman option to assist with this
- 6 Approve wreath purchase for Remembrance Day **RESOLVED** Clerk to purchase
- 7 Approve fireworks proposal for Village Hall **RESOLVED** Clerk to purchase
- 8 Update and approve groundskeeper tender **RESOLVED** tenders to be retuned by 14th November 2025
- 9 To update on the Bus Route 125 **RESOLVED** Information was provided by Cllr Bailey



25/86 Finance matters

- 1 To approve October invoices for payment as per schedule **RESOLVED** invoices approved
- 2 To approve the council's financial position up until 30th September 2025
RESOLVED approved
- 3 To agree if we redeposit £15,000 now it has matured **RESOLVED** it was agreed to move £10,000 to a new deposit account
- 4 To share an update of the council reserves **RESOLVED** no questions. The first draft of the budget will be presented at the November meeting

25/87 Date of Next Meeting

- 1 Monday 17th November 2025 – Full Council meeting

Close of meeting: 9:11pm

Chairman: Cllr R Langston

Clerk/RFO – Miss K Hanslip, 60A Cannon Street, Little Downham CB6 2SS.

EMAIL: Clerk@coveneyparishcouncil.co.uk **TEL:** 07840 795438

Coveney Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

14 October 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
72	Subscriptions	01/10/2025		Current Account		Mobile phone	Tesco Mobile	S	11.31	2.26	13.57
78	Streetlight Energy	01/10/2025		Current Account		Electricity	Tomato Energy	L	2.55	0.13	2.68
77	Streetlight Energy	02/10/2025		Current Account		Electricity	Tomato Energy	L	93.89	4.69	98.58
74	Subscriptions	14/10/2025		Current Account		Connexions newsletter printing	Claire Langston	Z	10.00		10.00
73	Training	14/10/2025		Current Account		Administration	CAPALC	Z	75.00		75.00
71	Maintenance	14/10/2025		Current Account		Orchard	Nigel Pate	S	84.00	16.80	100.80
75	Groundskeeper	14/10/2025		Current Account		Groundskeeping	Pat Whotton	Z	600.00		600.00
75	Mileage	14/10/2025		Current Account		Groundskeeping	Pat Whotton	Z	31.50		31.50
76	Clerk's Salary	15/10/2025		Current Account		Salary	Miss K Hanslip	Z	476.44		476.44
76	Clerk's Expenses	15/10/2025		Current Account		Salary	Miss K Hanslip	Z	62.24		62.24
Total									1,446.93	23.88	1,470.81

Prepared by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

SIGNED

DATE