



COVENEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 10 June 2024 at 7.30pm in Coveney Village Hall

Present: Cllr J Adams, Cllr R Langston (Chairman), Cllr N Laredo, Cllr C Senior

Also Present: Cllr L Dupré (CCC), Mr Miles Foster (Tree Warden) Mrs S Thompson (Clerk)

24/080 Apologies for absence

None received.

24/081 Members' declaration of interest for items on the agenda

None Made

24/082 To Approve the Minutes of the Previous Meeting

Some amendments are to made to the minutes of 20 May 2024.

24/083 Public Question Time

The Tree Warden gave an update. The wildflowers on Wardy Hill Village Green are looking good. Oak trees have been planted with the help of some volunteers, 3 remain to be planted. Plaques will placed at each tree, costs to be agreed at a later date.. The planting plan to be prepared will include replacement of a dying rowan tree on Wardy Hill Village Green with a silver birch.

24/084 District and County Councillors' Reports

Cllr Bailey (ECDC) sent her apologies.

Cllr Dupré (CCC) answered questions on her written report.

24/085 Completion of the Annual Return for the year to 31 March 2024

- a) Section 1 – Annual Governance Statement 2023/2024 – Councillors agreed the responses to each question and approved the form for signature.
- b) Section 2 Accounting Statements 2023/24 – the form was approved for signature.

24/086 Internal Audit Report

The Internal Audit has taken place and the Annual Return has been completed and signed. The full report is expected shortly.

24/087 Policies and Procedures

- a) Privacy Policy - approved
- b) Delegation Scheme - approved
- c) Debit Card Arrangements for items that have been approved by the Council – policy approved.

24/088 Wardy Hill Social Club

The Clerk was authorised to carry out some minor administration tasks on behalf of the Social Club until the new administration of the Club is in place. However, it was reconfirmed that this the Parish Council does not have any responsibility and liability for the Club. The Clerk will check the electricity and water situation.



- 24/089 Playground Inspection reports**
The Annual Reports were discussed. There are no urgent actions to be taken.
- 24/090 Old Mower**
It was agreed that the mower should be sold.
- 24/091 Telephone Box**
It was agreed to sell the box.
- 24/092 MUGA**
The Clerk will get quotes for the lighting.
- 24/093 Orchard**
It was agreed in principle to hold an event to build a bug hotel event on Sunday 25 August. Cllr Laredo will get some costs for refreshments.
- 24/094 Finance**
a) Monthly income and expenditure, financial reconciliation and budgetary control reports for the year to date - noted

b) Payments for approval – see attached list
- 24/095 Date and Time of Next Meeting**
Monday 8 July 2024, 7.30pm in Coveney Village Hall

Meeting closed at 21.05