

COVENY PARISH COUNCIL



Notice of Meeting: Full Council Meeting

Date: Monday 16th February 2026

Time: 7.30pm

Venue: Coveney Village Hall, 2 School Lane, CB6 2DB

To All Members of the Parish Council. You are hereby summoned to attend the full council meeting of the Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting. The meeting is open to members of the public (including the press) but is not a public meeting.

Quorum: 3

Members: 4

Vacancies: 3

Miss Kendle Hanslip – Clerk/RFO

A handwritten signature in cursive script, appearing to read 'K E Hanslip'.

AGENDA

26/31 Welcome

26/32 To receive and accept apologies of absence

26/33 Councillor's Declarations of Interest

- 1 To receive declarations of Interest from Councillors on the items on the agenda.
- 2 For declarations of interest received, Councillors to inform the chairperson if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- 3 To receive written requests for dispensations for disclosable pecuniary interests (if any).
- 4 To grant any requests for dispensation as appropriate.

26/34 Public and Press Participation Session (15 minutes)

- 1 Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda
- 2 To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- 3 At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairperson. Limited to 5 minutes per person, 15 minutes in total.

26/35 To receive County Councillor & District Councillor Reports

- 1 Cllr Bailey and Cllr Dupre to give report

26/36 Approval of minutes

- 1 To approve minutes for signature from Thursday 26th February 2026.
- 2 Matters arising from the minutes (For information only)
- 3 Clerk's report

26/37 Correspondence Received

- 1 To report any correspondence received from residents

26/38 Wardy Hill Social Club

- 1 To provide an update on the Social Club

26/39 Recreational Areas

- 1 Discuss what to do with the Groundskeeper equipment

26/40 Council Administration Matters

- 1 Topics to discuss at the Annual Parish Meeting

26/43 Finance matters

- 1 To approve March invoices for payment as per schedule
- 2 To approve the council's financial position up until 28th February 2026 2026

26/44 Date of Next Meeting

- 1 Monday 13th April 2026 – Annual Parish Meeting
Monday 20th April 2026 – Full Council Meeting

Chairman: Cllr R Langston

Clerk/RFO – Miss K Hanslip, 60A Cannon Street, Little Downham CB6 2SS.

EMAIL: Clerk@coveneyparishcouncil.gov.uk **TEL:** 07840 795438

Coveney Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

10 March 2026 (2025-2026)

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
117 Clerk's Salary	10/03/2026		Current Account		Salary	Miss K Hanslip	Z	476.44		476.44
115 Tax and NI	10/03/2026		Current Account		Salary	HMRC	Z	43.32		43.32
117 Clerk's Expenses	10/03/2026		Current Account		Salary	Miss K Hanslip	Z	29.60		29.60
113 Subscriptions	10/03/2026		Current Account		Mobile phone	Tesco Mobile	S	6.67	1.33	8.00
114 Payroll Services	10/03/2026		Current Account		Payroll	Red Shoes Accounting Sen	S	43.33	8.67	52.00
116 Subscriptions	10/03/2026		Current Account		Subscription	CAPALC	Z	352.66		352.66
Total								952.02	10.00	962.02

Prepared by: _____ Date: _____

Name and Role

Approved by: _____ Date: _____

Name and Role

Approved by: _____ Date: _____

Name and Role