

COVENEY PARISH COUNCIL



Notice of Meeting: Full Council Meeting

Date: Monday 20th April 2026

Time: 7.30pm

Venue: Coveney Village Hall, 2 School Lane, CB6 2DB

To All Members of the Parish Council. You are hereby summoned to attend the full council meeting of the Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting. The meeting is open to members of the public (including the press) but is not a public meeting.

Quorum: 3

Members: 4

Vacancies: 3

Miss Kendle Hanslip – Clerk/RFO

A handwritten signature in cursive script, appearing to read 'K. Hanslip'.

AGENDA

26/43 Welcome

26/44 To receive and accept apologies of absence

26/45 Co-option for Coveney Parish Council

- 1 Council to consider any applications received

26/46 Councillor's Declarations of Interest

- 1 To receive declarations of Interest from Councillors on the items on the agenda.
- 2 For declarations of interest received, Councillors to inform the chairperson if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- 3 To receive written requests for dispensations for disclosable pecuniary interests (if any).
- 4 To grant any requests for dispensation as appropriate.

26/47 Public and Press Participation Session (15 minutes)

- 1 Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda
- 2 To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- 3 At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairperson. Limited to 5 minutes per person, 15 minutes in total.

26/48 To receive County Councillor & District Councillor Reports

- 1 Cllr Bailey and Cllr Dupre to give report

26/49 Approval of minutes

- 1 To approve minutes for signature from Monday 16th March 2026.
- 2 Matters arising from the minutes (For information only)
- 3 Clerk's report

26/50 Correspondence Received

- 1 To report any correspondence received from residents

26/51 Wardy Hill Social Club

- 1 To provide an update on the Social Club

26/52 Recreational Areas

- 1 To review quotes for replacing play equipment at Wardy Hill
- 2 To discuss the option of placing a shed at the allotments
- 3 To confirm the streetlights contract
- 4 Tree warden's report

26/53 Council Administration Matters

- 1 To discuss works to be carried out on the website to be compliant
- 2 To agree the updated version of the Publication Scheme for 2026
- 3 To agree the updated asset register for 2026

26/54 Review of Members' Register of Interests

- 1 To remind Members of their obligation to ensure that their Register of Interests forms are complete and up to date. Members to confirm whether any changes are required.

26/55 Finance matters

- 1 To approve April invoices for payment as per schedule
- 2 To approve the council's financial position up until 31st March 2026
- 3 End of year budget review
- 4 To discuss a grant application from East Anglia Air Ambulance
- 5 To discuss a grant application from Ely Food Bank

26/56 Date of Next Meeting

- 1 Monday 18th May 2026 – Annual meeting of the Parish Council

Chairman: Cllr R Langston

Clerk/RFO – Miss K Hanslip, 60A Cannon Street, Little Downham CB6 2SS.

EMAIL: Clerk@coveneyparishcouncil.gov.uk **TEL:** 07840 795438

Coveney Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

14 April 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
6	Clerk's Expenses	16/04/2026		Current Account		Mobile phone	Tesco Mobile	S	7.07	1.41	8.48
3	Clerk's Salary	21/04/2026		Current Account		Salary	Miss K Hanslip	Z	385.04		385.04
3	Clerk's Expenses	21/04/2026		Current Account		Salary	Miss K Hanslip	Z	128.99		128.99
4	Hall Hire	21/04/2026		Current Account		Hall Hire	Coveney Village Hall	Z	360.00		360.00
2	Misc	21/04/2026		Current Account		Connexions newsletter printing	Claire Langston	Z	10.00		10.00
1	Groundskeeper	21/04/2026		Current Account		Groundskeeping	Glover Group (East Anglia)	S	235.73	47.15	282.88
5	Regeneration project	21/04/2026		Current Account		Pond regeneration path	John Skipper - Gardening &	Z	1,105.75		1,105.75
Total									2,232.58	48.56	2,281.14

Prepared by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role