

COVENEY PARISH COUNCIL

Minutes of the Full Council Meeting held on Monday 20th April 2026 at 7.30pm

Attendees: Cllr Langston, Cllr Laredo, Cllr Hammond and Cllr Doig

Clerk: Miss K Hanslip

In attendance: 1 – Cllr Dupre (County Councillor)

Start 7:30pm

MINUTES

26/43 Welcome

26/44 To receive and accept apologies of absence

None

26/45 Co-option for Coveney Parish Council

- 1 Coveney Parish council has received one application for co-options from Steven Winfield. Cllr Winfield signed his declaration of Acceptance of Office after co-option.

26/46 Councillor's Declarations of Interest

- 1 None

26/47 Public and Press Participation Session (15 minutes)

- 1 None

26/48 To receive County Councillor & District Councillor Reports

- 1 Cllr Bailey and Cllr Dupre reports are available from the Clerk – please email clerk@coveneyparishcouncil.gov.uk

Cllr Dupre – updates

Cllr Dupre's report can be found at

www.tinyurl.com/lornasreports

Cllr Bailey's report can be requested from the Clerk

26/49 Approval of minutes

- 1 To approve minutes for signature from Monday 16th March 2026 **RESOLVED** accepted and signed
- 2 Matters arising from the minutes (For information only) **NONE**
- 3 Clerk's report **NONE**

26/50 Correspondence Received

- 1 A resident approached the PC to request permission to plant a section of native hedging along Gravel End. **RESOLVED** This section of the land is not owned by the PC and the resident has been advised to contact the relevant authority to find out who owns this land.
- 2 Hemlock at the allotments have been brought to the Councils attention, there are concerns that this needs to be under control before it starts to grow and cannot be controlled. **RESOLVED** Clerk to obtain a quote from the groundskeeper for spraying fortnightly.

Signed:

Dated:

- 3 There was hoggin left over from the path extension. It was decided to keep this and use to update current path. Clerk to get it moved to the pound by the farmer who rents the neighbouring field.
- 26/51 Wardy Hill Social Club**
- 1 To provide an update on the Social Club **RESOLVED** the survey is available until the end of April and will be reviewed at the May Full Council meeting
- 26/52 Recreational Areas**
- 1 To review quotes for replacing play equipment at Wardy Hill **DEFER** Move to May meeting once Clerk confirms when CIL funds must be spent. The Clerk will also investigate what grants might be available.
 - 2 To discuss the option of placing a shed at the allotments **RESOLVED** in principle the Council said a shed would be fine but the size needs to be kept to 4ftX6ft. The Council will review the contracts when they are due for renewal to ensure that the position on sheds is clear.
 - 3 To confirm the streetlights contract **RESOLVED** Clerk confirmed we are in a 36 month contract and therefore not affected by the recent increases in energy prices.
 - 4 Tree warden's report **RESOLVED** Oaks leaflet has been published and there were no objections to planting tree in Way Head.
- 26/53 Council Administration Matters**
- 1 To discuss works to be carried out on the website to be compliant with accessibility standards under WCAG 2.2 **APPROVED** Clerk to get web provider to carry out the accessibility work to make sure the council is complaint with the new legislation
 - 2 To agree the updated version of the Publication Scheme for 2026 **APPROVED** Clerk to update small changes and then publish
 - 3 To agree the updated asset register for 2026 **APPROVED** Clerk to make small changes and publish
- 26/54 Review of Members' Register of Interests**
- 1 To remind Members of their obligation to ensure that their Register of Interests forms are complete and up to date. Members to confirm whether any changes are required. **RESOLVED** Clerk explained to Councillors they need to review and update their registers of interest if necessary.
- 26/55 Finance matters**
- 1 To approve April invoices for payment as per schedule **APPROVED**
 - 2 To approve the council's financial position up until 31st March 2026 **APPROVED**
 - 3 End of year budget review **APPROVED**
 - 4 To discuss a grant application from East Anglia Air Ambulance **RESOLVED** Clerk to respond that at this present time we do not intend to donate to the East Anglia Air Ambulance.
 - 5 To discuss a grant application from Ely Food Bank **RESOLVED** Clerk to respond that at this present time the Parish send donations to the food bank.
- 26/56 Date of Next Meeting**
- 1 Monday 18th May 2026 – Annual meeting of the Parish Council

Close of meeting 8:44pm

Signed:
Dated:

Chairman: Cllr R Langston
Clerk/RFO – Miss K Hanslip, 60A Cannon Street, Little Downham CB6 2SS.
EMAIL: Clerk@coveneyparishcouncil.gov.uk **TEL:** 07840 795438

Coveney Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

10 March 2026 (2025-2026)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
117	Clerk's Salary	10/03/2026		Current Account		Salary	Miss K Hanslip	Z	476.44		476.44
115	Tax and NI	10/03/2026		Current Account		Salary	HMRC	Z	43.32		43.32
117	Clerk's Expenses	10/03/2026		Current Account		Salary	Miss K Hanslip	Z	29.60		29.60
113	Subscriptions	10/03/2026		Current Account		Mobile phone	Tesco Mobile	S	6.67	1.33	8.00
114	Payroll Services	10/03/2026		Current Account		Payroll	Red Shoes Accounting Ser	S	43.33	8.67	52.00
116	Subscriptions	10/03/2026		Current Account		Subscription	CAPALC	Z	352.66		352.66
Total									952.02	10.00	962.02

Prepared by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

Signed:
Dated: