

COVENEY PARISH COUNCIL



Notice of Meeting: Full Council Meeting

Date: Monday 15th June 2026

Time: 7.30pm

Venue: Coveney Village Hall, 2 School Lane, CB6 2DB

To All Members of the Parish Council. You are hereby summoned to attend the full council meeting of the Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting. The meeting is open to members of the public (including the press) but is not a public meeting.

Quorum: 3

Members: 5

Vacancies: 2

Miss Kendle Hanslip – Clerk/RFO

A handwritten signature in cursive script, appearing to read 'K E Hanslip'.

AGENDA

26/75 Welcome

26/76 To receive and accept apologies of absence

26/77 Councillor's Declarations of Interest

- 1 To receive declarations of Interest from Councillors on the items on the agenda.
- 2 For declarations of interest received, Councillors to inform the chairperson if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- 3 To receive written requests for dispensations for disclosable pecuniary interests (if any).
- 4 To grant any requests for dispensation as appropriate.

26/78 Public and Press Participation Session (15 minutes)

- 1 Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda
- 2 To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- 3 At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairperson. Limited to 5 minutes per person, 15 minutes in total.

26/79 To receive County Councillor & District Councillor Reports

- 1 Cllr Bailey and Cllr Dupre to give report

26/80 Approval of minutes

- 1 To approve minutes for signature from Monday 18th May 2026.
- 2 Matters arising from the minutes (For information only)
- 3 Clerk's report

26/81 Planning

- 1 None

26/82 Correspondence Received

- 1 To report any correspondence received from residents

26/83 Wardy Hill Social Club

- 1 To provide an update on the Social Club

26/84 Recreational Areas

- 1 To accept Tree Warden's report
- 2 To accept Orchard and Pond report
- 3 To approve quote from FB Handyman for jobs at play area

26/85 Neighbourhood Plan

- 1 To discuss next steps on the Neighbourhood Plan

26/86 Finance matters

- 1 To approve May invoices for payment as per schedule
- 2 To approve the council's financial position up until 31st May 2026
- 3 To approve the ICO renewal of membership for end of June
- 4 To note that the Clear Councils insurance has now be renewed
- 5 Appoint internal auditors for 26/27
- 6 To consider and approve the Certificate of Exemption for the AGAR

26/87 Date of Next Meeting

- 1 Monday 20th July 2026

Chairman: Cllr R Langston

Clerk/RFO – Miss K Hanslip, 60A Cannon Street, Little Downham CB6 2SS.

EMAIL: Clerk@coveneyparishcouncil.gov.uk **TEL:** 07840 795438

Coveney Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

07 June 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
31	Clerk's Expenses	01/06/2026		Current Account		Mobile phone	Tesco Mobile	S	7.07	1.41	8.48
27	Repairs	04/06/2026		Current Account		Play area	CPA Horticulture	S	165.83	33.17	199.00
30	Repairs	07/06/2026		Current Account		Play area	Net World Sports	S	117.46	23.49	140.95
28	Tax and NI	16/06/2026		Current Account		Payroll	HMRC	Z	317.52		317.52
29	Clerk's Salary	16/06/2026		Current Account		Payroll	Miss K Hanslip	Z	385.04		385.04
19	Insurance	16/06/2026		Current Account		Insurance	Clear Insurance Managem	Z	878.68		878.68
23	Audit	16/06/2026		Current Account		Audit	CAPALC	Z	203.15		203.15
29	Clerk's Expenses	16/06/2026		Current Account		Payroll	Miss K Hanslip	Z	43.96		43.96
21	Subscriptions	16/06/2026		Current Account		Allotment	National Allotment Society	S	70.00	14.00	84.00
22	Defibrillator	16/06/2026		Current Account		Defibrillator	Defib Shop	S	245.00	49.00	294.00
24	Subscriptions	16/06/2026		Current Account		Administration	Cambridgeshire County Co	Z	100.00		100.00
26	Payroll Services	16/06/2026		Current Account		Payroll	Red Shoes Accounting Ser	S	45.00	9.00	54.00
25	Repairs	16/06/2026		Current Account		Play area	FB Handyman Services	Z	75.00		75.00
20	Subscriptions	28/06/2026		Current Account		Administration	Information Commission	Z	47.00		47.00
Total									2,700.71	130.07	2,830.78

Prepared by: _____ Date: _____

Name and Role

Approved by: _____ Date: _____

Name and Role

Approved by: _____ Date: _____

Name and Role