

COVENEY PARISH COUNCIL



Notice of Meeting: Full Council Meeting

Date: Monday 20th July 2026

Time: 7.30pm

Venue: Coveney Village Hall, 2 School Lane, CB6 2DB

To All Members of the Parish Council. You are hereby summoned to attend the full council meeting of the Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting. The meeting is open to members of the public (including the press) but is not a public meeting.

Quorum: 3

Members: 5

Vacancies: 2

Miss Kendle Hanslip – Clerk/RFO

A handwritten signature in cursive script, appearing to read 'K E Hanslip'.

AGENDA

26/88 Welcome

26/89 To receive and accept apologies of absence

26/90 Councillor's Declarations of Interest

- 1 To receive declarations of Interest from Councillors on the items on the agenda.
- 2 For declarations of interest received, Councillors to inform the chairperson if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- 3 To receive written requests for dispensations for disclosable pecuniary interests (if any).
- 4 To grant any requests for dispensation as appropriate.

26/91 Public and Press Participation Session (15 minutes)

- 1 Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda
- 2 To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- 3 At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairperson. Limited to 5 minutes per person, 15 minutes in total.

26/92 To receive County Councillor & District Councillor Reports

- 1 Cllr Bailey and Cllr Dupre to give report

26/93 Approval of minutes

- 1 To approve minutes for signature from Monday 15th June 2026.
- 2 Matters arising from the minutes (For information only)
- 3 Clerk's report

26/94 Planning

- 1 None

26/95 Progress on Planning Applications (For Information)

- 1 **26/00491/TPO** - T1 Ash - Fell, leave at approximately 2 metres high. The tree has lost several large limbs and has excessive decay. Ideally will replant with a native species tree to be confirmed with Tree Officer. Tree is back garden but over hanging road on a corner - Drovers 1 Jerusalem Drove Wardy Hill Ely Cambridgeshire - **APPROVED**
- 2 **26/00086/VAR** - To vary condition 1 (Approved plans) and remove condition 4 (Remediation scheme) and condition 5 (Remediation report) of 21/01196/FUL for construction of three detached dwellings and associated works, provision of parking, and private amenity space - 26 Main Street Coveney Ely Cambridgeshire CB6 2DJ – **SUPERSEDED**
- 3 **26/00361/CLE** - Conversion of attached double garage and loft over double garage and utility to provide home office and annexe including replacement of garage doors with insulated wall and windows and installation of 3x roof-lights - Bramble Lodge 10C Gravel End Coveney Ely Cambridgeshire – **APPROVED**

26/96 Correspondence Received

- 1 To report any correspondence received from residents

26/97 Wardy Hill Social Club

- 1 To provide an update on the Social Club
- 2 To discuss the parking at the Social Club

26/98 Recreational Areas

- 1 To accept Tree Warden's report
- 2 To discuss hemlock at the Orchard/ allotments
- 3 To approve quote from Handyman for jobs at play area
- 4 To provide an update of the WH play area
- 5 To discuss the fence behind 4 School Lane
- 6 To discuss the usage/ development of land beside the Village Hall
- 7 To discuss the mole situation at the Pond

26/99 Council Administration matters

- 1 To note the new NJC milage has increased to 55p and payment will be backdated from April 26

26/100 Neighbourhood Plan

To discuss the Neighbourhood Priorities Statement

26/102 Finance matters

- 1 To approve May invoices for payment as per schedule
- 2 To approve the council's financial position up until 30th June 2026
- 3 To review the quarterly budget

26/102 Date of Next Meeting

- 1 Monday 21st September 2026 – No meeting in August

Chairman: Cllr R Langston

Clerk/RFO – Miss K Hanslip, 60A Cannon Street, Little Downham CB6 2SS.

EMAIL: Clerk@coveneyparishcouncil.gov.uk **TEL:** 07840 795438

Coveney Parish Council

PAYMENTS (AWAITING AUTHORISATION) LIST

15 July 2026 (2026-2027)

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
40 Clerk's Salary	21/07/2026		Current Account		Salary	Miss K Hanslip	Z	385.04		385.04
40 Clerk's Expenses	21/07/2026		Current Account		Salary	Miss K Hanslip	Z	47.80		47.80
41 Clerk's Expenses	21/07/2026		Current Account		Mobile phone	Tesco Mobile	S	7.07	1.41	8.48
36 Misc	21/07/2026		Current Account		Administration	Littleport and Downham In	Z	55.00		55.00
39 Misc	21/07/2026		Current Account		Connexions newsletter printing	Claire Langston	Z	10.00		10.00
37 Running costs	21/07/2026		Current Account		Groundskeeping	Glover Group (East Anglia)	S	342.92	68.58	411.50
37 Maintenance	21/07/2026		Current Account		Groundskeeping	Glover Group (East Anglia)	S	342.92	68.58	411.50
38 Groundskeeper	21/07/2026		Current Account		Groundskeeping	Glover Group (East Anglia)	S	471.47	94.29	565.76
Total								1,662.22	232.86	1,895.08

Prepared by: _____ Date: _____

Name and Role

Approved by: _____ Date: _____

Name and Role

Approved by: _____ Date: _____

Name and Role