

COVENEY PARISH COUNCIL

Minutes of the Full Council Meeting held on Monday 15th June 2026 at 7.30pm

Attendees: Cllr Langston, Cllr Winfield and Cllr Doig

Cllr Dupre also in attendance

Clerk: Miss K Hanslip

Start 7:30pm

MINUTES

26/75 Welcome

26/76 To receive and accept apologies of absence

Cllr Laredo and Cllr Hammond

26/77 Councillor's Declarations of Interest

None

26/78 Public and Press Participation Session (15 minutes)

None

26/79 To receive County Councillor & District Councillor Report

Cllr Bailey and Cllr Dupre reports are available from the Clerk – please email clerk@coveneyparishcouncil.gov.uk

Cllr Dupre's report can be found at

www.tinyurl.com/lornasreports

We also discussed with Cllr Dupre:

- the finished state of the surface to Main St in Coveney, and she confirmed that there was no further work to be done, as the surface dressing was done last year and the loose chippings this year
- the misplaced roadworks signs for the works at Way Head (there has been subsequent correspondence on this, and the signs were moved)

Cllr Bailey's report can be requested from the Clerk

- In Cllr Bailey's absence we agreed that the Clerk would write to her about the lack of progress on the two planning enforcement cases.

26/80 Approval of minutes

- 1** To approve minutes for signature from Monday 18th May 2026 **RESOLVED**
accepted and signed
- 2** Matters arising from the minutes (For information only) **NONE**
- 3** Clerk's report **NO ISSUES**

26/81 Planning

- 1** None

26/82 Correspondence Received

- 1 To report any correspondence received from residents **RESOLVED** No correspondence received

26/83 Wardy Hill Social Club

- 1 To provide an update on the Social Club **RESOLVED** It was agreed in principle that letters that were drafted and circulated before the meeting by Cllr Hammond would go to residents in Wardy Hill to start the next steps of proceeding further with the future of the Social Club.

26/84 Recreational Areas

- 1 To accept Tree Warden's report **ACCEPTED** Following recent correspondence and proposed revisions to the planting scheme, some further questions were raised by councillors which the Clerk will pass on to the Tree Warden
- 2 To accept Orchard and Pond report **ACCEPTED**
- 3 To approve quote from FB Handyman for jobs at play area **DEFER** Clerk to also ask the handyman to sort the tennis post holes and that the Clerk would order a new box for the tennis nets of up to £200

26/85 Neighbourhood Plan

- 1 To discuss next steps on the Neighbourhood Plan **RESOLVED** Cllr Langston will review the experience of councils in Cornwall and propose a road map.

26/86 Finance matters

- 1 To approve May invoices for payment as per schedule **RESOLVED** payments approved and late invoice approved for the newt survey
- 2 To approve the council's financial position up until 31st May 2026 **RESOLVED** financial position was approved and quarterly budget will be presented at July meeting
- 3 To approve the ICO renewal of membership for end of June **APPROVED**
- 4 To note that the Clear Councils insurance has now be renewed **RESOLVED**
- 5 Appoint internal auditors for 26/27 **RESOLVED** it was agreed to use CAPALC for the audit next year.
- 6 To consider and approve the Certificate of Exemption for the AGAR **RESOLVED** The Council agreed the Certificate of Exemption and Clerk will send to external auditors

26/87 Date of Next Meeting

- 1 Monday 20th July 2026

Close of meeting: 8:45pm

Chairman: Cllr R Langston

Clerk/RFO – Miss K Hanslip, 60A Cannon Street, Little Downham CB6 2SS.

EMAIL: Clerk@coveneyparishcouncil.gov.uk **TEL:** 07840 795438



Coveney Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

07 June 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
31	Clerk's Expenses	01/06/2026		Current Account		Mobile phone	Tesco Mobile	S	7.07	1.41	8.48
27	Repairs	04/06/2026		Current Account		Play area	CPA Horticulture	S	165.83	33.17	199.00
30	Repairs	07/06/2026		Current Account		Play area	Net World Sports	S	117.46	23.49	140.95
28	Tax and NI	16/06/2026		Current Account		Payroll	HMRC	Z	317.52		317.52
29	Clerk's Salary	16/06/2026		Current Account		Payroll	Miss K Hanslip	Z	385.04		385.04
19	Insurance	16/06/2026		Current Account		Insurance	Clear Insurance Managem	Z	878.68		878.68
23	Audit	16/06/2026		Current Account		Audit	CAPALC	Z	203.15		203.15
29	Clerk's Expenses	16/06/2026		Current Account		Payroll	Miss K Hanslip	Z	43.96		43.96
21	Subscriptions	16/06/2026		Current Account		Allotment	National Allotment Society	S	70.00	14.00	84.00
22	Defibrillator	16/06/2026		Current Account		Defibrillator	Defib Shop	S	245.00	49.00	294.00
24	Subscriptions	16/06/2026		Current Account		Administration	Cambridgeshire County Co	Z	100.00		100.00
26	Payroll Services	16/06/2026		Current Account		Payroll	Red Shoes Accounting Serv	S	45.00	9.00	54.00
25	Repairs	16/06/2026		Current Account		Play area	FB Handyman Services	Z	75.00		75.00
20	Subscriptions	28/06/2026		Current Account		Administration	Information Commission	Z	47.00		47.00
Total									2,700.71	130.07	2,830.78

Prepared by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role